

**HOODLAND FIRE DISTRICT #74**  
**SPECIAL BOARD MEETING MINUTES**  
**SEPTEMBER 26, 2023**

**Board Members:** Nora Gambée, Cliff Fortune, John Drake, and Mary Ellen Fitzgerald  
[Jacob Rackley (Absent)] Four voting members in attendance.

**Staff/Volunteers:** Fire Chief Jim Price, Kelli Ewing; Office Administrator, and Gary Brandt (Zoom).

**Guests:** Marci Slater, Becca Kolibaba, Dennis Ghelfi, Terry Niedermeyer, and Gerald Murphy.

1. Call to Order: By Nora Gambée at 7:02 PM

2. Roll Call

3. Pledge of Allegiance: Led by Mary Ellen Fitzgerald

4. Persons to be Heard. None.

5. Unfinished Business

A. Dorman Property – Citizen Committee Discussion

i. Introductions of the committee members and how their diverse backgrounds provide different perspectives.

ii. Review correspondence with the Clackamas County Board of County Commissioners.

iii. HFD needs an M.O.U. from Clackamas County before a lot of money is spent on Phase 1.

iv. Hoodland Fire has agreed to Clackamas County's terms including the community garden, park-and-ride spaces, and a secured community room.

v. Clackamas County Commissioners response letter asked for more assurances, it is unknown why they are dragging their feet.

vi. The plan is to hire a grant writer who can help secure funding. The letter should include a list of grants that HFD would be eligible to apply for. Clackamas County Commissioners do not want taxes raised.

- vii. The Board will contact elected officials regarding potential state and federal funding opportunities.
- viii. The response letter should explain Hoodland Fire's scope and the large response area. Consider adding a graph of incidents and a map of the District.
- ix. The response letter should also explain how dated and inadequate the current station is.
- x. A presentation could be put together including a video to tell the story in an engaging way.
- xi. Change the wording in the letter to make it clear that you are referring to the tax base of the district not the main station property value.
- xii. The next Citizen Committee Meeting is scheduled for October 24, 2023 at 7 PM.

RECESS Regular Session at 8:11 PM

RECONVENE Regular Session at 8:17 PM

B. Letter to Clackamas County Commissioners

- i. Mary Ellen Fitzgerald will work with Fire Chief Jim Price to make edits to the letter. The letter will be emailed out for additional input.
- ii. The Board will present the letter along with a visual presentation to the Clackamas County Commissioners in person.
- iii. The letter should have bullet points and be kept concise.
- iv. All the Commissioner's questions should be restated and answered.
- v. Mary Ellen Fitzgerald or Fire Chief Jim Price should be the one giving the presentation to the Clackamas County Commissioners.
- vi. The letter will be reviewed again at the October Board Meeting.

6. New Business.
- A. Board Representative on the Safety Committee
- i. John Drake has agreed to be the Board Representative on the Safety Committee.
7. Executive Session. None.
8. Other New Business
- A. Draft Request for Proposals (RFP) for a Grant Writer.
- i. The Board will review, and this will be discussed at the October Board Meeting.
- B. Request for Proposals (RFP) for Construction Project Management Services
- i. Still being advertised and interested parties are going on pre-proposal tours.
- ii. Aurora Fire is doing a Modular (Container) Fire Station to be able to save money on their project. These buildings are well known for being able to handle the snow load. HFD might consider this option.
9. Adjournment by Nora Gambee at 8:37 PM

Respectfully Submitted,

*Kelli Ewing*

Kelli Ewing, Office Administrator