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# HOODLAND FIRE DISTRICT #74

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## **BOARD OF DIRECTORS MEETING AGENDA** **NOVEMBER 10, 2020** **7:00 PM**

To attend the meeting, please join via Zoom Meeting  
<https://zoom.us/j/8113499270>  
Meeting ID: 811 349 9270  
Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) PERSONS TO BE HEARD
- 5) APPOINTMENTS AND OATHS OF OFFICE
  - A. FF/PM Jason Kish
  - B. Lieutenant [anticipated]
  - C. Division Chief of Operations and Training [anticipated]
- 6) APPROVAL OF MINUTES
  - A. Board Meeting Minutes Tuesday October 13, 2020
  - B. Special Board Meeting Minutes Friday October 23, 2020
- 7) COMMUNICATIONS
- 8) REPORTS
  - A. Chiefs Report [Interim Fire Chief Abel]
  - B. Staff Reports [DC Kline]
  - C. SDAO Assessment Report [Interim Fire Chief Abel]
- 9) FINANCE [Financial Manager Norgard]
- 10) UNFINISHED BUSINESS
  - A. Second Reading of Policy #516: Fraternalism and Member Relationships  
Background: Includes suggestions from Fire Board members and Judy Clark [HR Answers]. This DRAFT has also been reviewed by Judy Clark [HR Answers].  
Action Requested: Discuss and second reading.

- B. Second Reading of Policy #020: Adopting an Ordinance  
Background: To outline the procedures for adopting an Ordinance in accordance with Oregon Revised Statutes.  
Action Requested: Discuss and second reading.
- C. Second Reading of Ordinance 2020-1  
Background: Ordinance for Out of District Billing and Cost Recovery and In District Cost Recovery for Transportation Corridor Billing and Non Taxed Properties that live within District jurisdictional boundaries. Ordinance has been review by the District's Attorney.  
Action Requested: Discuss and second reading.
- D. Second Reading of Policy #003: Officers of the District Board  
Background: HFD has adopted the 'chairperson' title. However, ORS 478.250 specifies the 'Officers of the Board' by title. Recommendation that the Board use the titles as outlined in ORS. In addition to a DRAFT policy, there is a copy of the ORS and email exchange with John Watts.  
Action Requested: Discuss and second reading.

11) NEW BUSINESS

- A. Request to authorize a promotion on existing Promotional List  
Background: With Tyler Myers resigning and taking a position with Gresham FD, it brings our Lieutenant promotional list down to 2 candidates. Typically, we are required to interview 3 candidates when we have one promotional vacancy. As we only have 2 eligible names, our options are to promote from the existing list or complete a new application and testing process.  
Action Requested: Discuss and authorize the Interim Fire Chief to make a promotion from the existing Lieutenant promotional list.
- B. Request to authorize the purchase of placing a manufactured home at the Main Station.  
Background: There is still a need to provide adequate sleeping space for the crews on shifts. The off-site rental "Domicile" has now been vacated in order to improve response times. Research has been conducted to start the process to move forward with placing a manufactured home at the Main Station.  
Action Requested: Discuss and authorize the Interim Fire Chief to purchase a manufactured home to be placed at the Main Station.
- C. [Hold for potential reading of new policies]

12) MOTION TO PAY BILLS

13) BOARD MEMBER COMMENTS

- 14) EXECUTIVE SESSION
- 15) OTHER NEW BUSINESS
- 16) ADJOURNMENT

RECOMMENDATION: Take a Roll Call Vote when having a Zoom or Conference Call meeting.