



Duty • Honor • Community

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# HOODLAND FIRE DISTRICT #74

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## **BOARD OF DIRECTORS MEETING AGENDA**

**DECEMBER 8, 2020**

**7:00 PM**

To attend the meeting, please join via Zoom Meeting

<https://zoom.us/j/8113499270>

Meeting ID: 811 349 9270

Call In #: +1 253 215 8782 US (Tacoma)

**\*The meeting room is closed due to COVID-19 concerns so public participation is encouraged via Zoom\***

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) PERSONS TO BE HEARD
- 5) APPROVAL OF MINUTES
  - A. Board Meeting Minutes November 10, 2020
  - B. Special Board Meeting Minutes November 16, 2020
  - C. Special Board Meeting Minutes November 17, 2020
- 6) COMMUNICATIONS
- 7) REPORTS
  - A. Chiefs Report [Interim Fire Chief Abel]
  - B. Staff Report [DC Henrichs]
  - C. Staff Report [DC Kline]
  - D. SDAO Assessment Report [Interim Fire Chief Abel]
- 8) FINANCE [Financial Manager Norgard]
- 9) UNFINISHED BUSINESS
  - A. Government Camp Fire Station Doors [Steve & Brian]  
Background: Metro Overhead Door responded to the Government Camp Fire Station and repaired the one door that was damaged and inoperative. This door was original to the station, dated 1981. Both doors need to be replaced. The estimate for replacing both doors with insulated doors, along with new motors and ancillary equipment and labor \$17,000; significantly less than

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previously discussed.

Action Requested: None- update only

10) NEW BUSINESS

A. Fire Chief Employment Agreement

Background: At the 11/17/2020 Fire Board meeting, the Board designated Shirley Dueber and Mary Ellen Fitzgerald, along with Steve Abel to complete and negotiate an Employment Agreement for incoming Fire Chief Jim Price. We met to review the comments provided by each of the Board members in regards to the DRAFT agreement distributed, updated the agreement and submitted to attorney John Watts for review. It's anticipated that an agreement will have been reached by this meeting, and if so, have the Fire Board President and Secretary-Treasurer sign the agreement on behalf of the Board.

Action Requested: Discuss, authorize the signing of the agreement.

B. Acting Fire Chief [Steve & Shirley]

Background: It appears that Chief Price will be starting at Hoodland Fire District on Monday January 11<sup>th</sup>. Steve Abel will be leaving his position after the workday on December 15<sup>th</sup>; leaving the need for an Acting Fire Chief for the period from 12/15 to 1/11. Steve's recommendation is that DC Brian Henrichs be appointed as Acting Fire Chief, as his job description states that his position 'fulfills duties of the Fire Chief in the absence of the Fire Chief. Should the Fire Board appoint Chief Henrichs in this position, the Board may want to consider additional compensation to him during this period.

Action Requested: Discuss and provide direction.

C. Budget Committee Members [Carol]

Background: Two of our Budget Committee member appointments expire 12/31; one member wishes to continue as a Budget Committee member, one has opted not to 'renew' the appointment. As such, we need to seek another Budget Committee member, which would require providing public notification.

Action Requested: Discuss and provide direction to staff.

D. Mobile Data Computers (MDC's) [Steve & Brian]

Background: Clackamas County emergency responders typically have MDC's in their apparatus, which are connected to our dispatch center. The MDC's allow the apparatus officer to read the dispatcher's notes regarding the call, hazard information, as well as mapping information. With the current COVID situation, our dispatch center [if COVID or other health or safety information is present] states to 'read line xxx'; as this type of information is not broadcast over the air where those with scanners would hear that information. Without MDC's, our responders do not have the advantage of health or safety related information, unless they call the dispatch center via cell phone while en-route, and if the dispatch center answers the non-

emergency phone. The cost of one MDC, along with a vehicle mount and installation is in the neighborhood of \$5,200. If approved, our intent is to install MDC's in the vehicles that respond to EMS calls, as well as our duty vehicles, which also respond on EMS calls. This equates to 10 vehicles, or estimated \$52,000. This is NOT budgeted. We believe this equipment is reimbursable from the COVID grants, as it is directly related to responder safety in regards to communications related to COVID. We are aware that other Oregon Fire Districts have been reimbursed via CARES act for MDC's. CARES act reimbursement must related to COVID, and must NOT have been included in our budget.

Action Requested: Discuss and provide direction.

E. Lucas Mechanical CPR Devices [Steve & Brian]

Background: With the COVID concerns, it's our goal to minimize physical contact with patients as much as possible. Performing CPR brings our staff into close contact with patients for several minutes. New protocols have staff continuing CPR for extended periods of time under specific conditions. We believe these devices are eligible for reimbursement under the CARE act, in that they are directly related to minimizing our exposure to COVID, are not replacing any current equipment, and are not budgeted. The cost for 3 devices is a bit under \$40,000 [\$13,833 each]. They would be placed on the primary EMS response vehicles from each of our fire stations.

Action Requested: Discuss and provide direction

- 11) MOTION TO PAY BILLS
- 12) BOARD MEMBER COMMENTS
- 13) EXECUTIVE SESSION
- 14) OTHER NEW BUSINESS
- 15) ADJOURNMENT

RECOMMENDATION: Take a Roll Call Vote when having a Zoom or Conference Call meeting.