

**HOODLAND FIRE DISTRICT # 74**  
**2ND BUDGET COMMITTEE MEETING MINUTES**  
**MAY 31, 2022**

Attendance: Board Members: Shirley Dueber, Mary Ellen Fitzgerald (Zoom), Nora Gambee, and Cliff Fortune (Zoom). Budget Committee Members: Rhiannon Nicholson (Zoom), James Nice, Karen Rogers, Dwight Pallander, and Kirk Peterson. Staff: Jim Price; Fire Chief, Carol Norgard; Financial Manager, DC Scott Kline, DC Brian Henrichs, Kelli Ewing; Administrative Assistant, and Lt. Evan Jarvis.

Absences: Jacob Rackley. Nine voting members in attendance.

1. Reconvene/Call to Order: By Kirk Peterson at 7:01 PM.
2. Roll Call.
3. Pledge of Allegiance: Led by James Nice.
4. Election of Budget Committee Officers. (Completed May 17, 2022)
  - A. Chairperson – Kirk Peterson
  - B. Secretary – Karen Rogers
5. Receive Budget Message (Completed May 17, 2022)
6. Persons to be Heard/Public Comment. None.
7. Review and Act on the Budget Document.
  - A. Budget Changes.
    - i. As approved by Motion at the 1<sup>st</sup> Budget Committee Meeting on May 17, 2022, the Facilities and Firefighting Equipment Reserve Requirements was reduced by \$30,000 by eliminating SCBA Equipment Services.
    - ii. Per suggestion at the 1<sup>st</sup> Budget Committee Meeting on May 17, 2022 the wording for the Facilities and Firefighting Equipment Reserve was changed. This is a place holder because the wording will be clarified in the Resolution completed by the Board of Directors.

7. Continued

B. Alternate Budget.

- i. This budget includes hiring another Full Time Firefighter.
- ii. Revenue has not increased, but Personnel Services and Materials and Services have increased.
- iii. Contingency has been reduced by \$100,000 which reduces the Cash Carry Over for next year, which reduces our revenue for FY 2023-2024 by \$100,000.
- iv. Three Year Projection shows how adding the position doesn't allow funds to be added to the Reserve Accounts, Materials and Services would also be tight, and the budget would be in the negative in FY 2023-2024, FY 2024-2025, and going forward.
- v. When a Firefighter is first hired, they start at the base wage. After 4 years, they reach Top Step, these increases have a greater impact on the budget.
- vi. Hoodland Fire needs more Firefighters, and we want to hire more, but at this time it is not recommended due to budget constraints.
- vii. Hoodland Fire is meeting all the statements provided in the Voters Pamphlet for the Local Option Levy. There is always two Career Firefighters on duty 24/7 and a Chief Officer on duty or on call 24/7.

8. Determine the Next Step in the Budget Process.

A. Recess. None.

8. Continued

B. Adopt the Budget.

MOTION MADE BY: I, James Nice move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2022-2023 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$8,288,237 and we approve the attached 2022-2023 budget as submitted.

2ND: By Shirley Dueber.

DISCUSSION: None.

VOTE: Passed. Nine Ayes and one absent. Shirley Dueber (Aye), Mary Ellen Fitzgerald (Aye), Nora Gambee (Aye), Cliff Fortune (Aye), Rhiannon Nicholson (Aye), James Nice (Aye), Karen Rogers (Aye), Dwight Pallander (Aye), and Kirk Peterson (Aye). Jacob Rackley (Absent).

C. Adopt the Alternate Budget. None.

9. Adjournment by Kirk Peterson at 7:33 PM.

Respectfully Submitted,

*Carolyn M. Norgard*

Carolyn M. Norgard; Financial Manager

Notes Typed By: Kelli Ewing; Administrative Assistant