

Hoodland Fire District #74

Annual Budget



Duty • Honor • Community

2020-2021

**69634 E. Highway 26
Welches, Oregon 97067
503-622-3256**

HOODLAND FIRE DISTRICT #74

Budget Calendar V2

Fiscal Year 2020-2021

- December 11 - Regular Board of Directors Meeting. Confirm budget committee members.
- February 11 - Approval of 2020-2021 Budget Calendar, Designate the 2020-2021 Budget Officer.
- March 27 - Budget requests due from staff, all officers, station personnel, Volunteer President, Support Group. All to be delivered to the Fire Chief prior to 1600 hours
- April 8 - Publication First Notice of Budget Committee Meetings
- April 14 - Distribution of proposed budget to Budget Committee Members. Copies available to the general public.
- April 22 - Publication Second Notice of Budget Committee Meetings
- April 30 - First Budget Committee Meeting 1900 hours (7:00 PM) CANCELLED
- May 6 - Publication Second Notice of Second Budget Committee Meetings
- May 14 - First Budget Committee Meeting 1900 hours (7:00 PM)
- May 28 - Second Budget Committee Meeting 1900 hours (7:00 PM)
- June 3 - Publication of Budget Hearing and Financial Summary
- June 9 - Budget Hearing, Adopt Budget, Make Appropriations, Levy Taxes
- July 9 - 2 copies of adopted budget and tax levy delivered to Clackamas County

HOODLAND FIRE DISTRICT #74 FISCAL YEAR 2019/2020

* BOARD OF DIRECTORS *

		<u>Fiscal Year</u>
Chairman	- Shirley Dueber	Position 2 (7/2019-6/2023)
Vice-Chairman	- Darcy Lais	Position 4 (7/2017-6/2021)
Board Member	- Mary Ellen Fitzgerald	Position 3 (6/2019-6/2021)
Board Member	- Jacob Rackley	Position 1 (7/2019-6/2023)
Secretary/Treasurer	- Cliff Fortune	Position 5 (7/2017-6/2021)

* BUDGET COMMITTEE *

		<u>Calendar Year</u>
Member	- Sally Chester	Position 1 (3/2018-2020)
Member	- Gaynell Thornbrough	Position 2 (2019-2021)
Member	- Kirk Peterson	Position 3 (2019-2020)
Member	- Gretchen McAbery	Pos. 4 (2/2020-12/2022)
Member	- Dwight Pallander	Pos. 5 (2/2020-12/2022)

* ADMINISTRATIVE STAFF *

Fire Chief	- John Ingrao
Interim Fire Chief	- Steve Abel
Interim Deputy Chief	- Scott Kline
Financial Manager	- Carol Norgard
Administrative Asst.	- Kelli Ewing
Lieutenant	- Phil Burks
Lieutenant	- Eric Macy
Lieutenant	- Andy Figini
Senior Fire Fighter	- James Lucas
Senior Fire Fighter	- Joe Schwab
Senior Fire Fighter	- Evan Jarvis
Senior Fire Fighter	- Tyler Myers
Senior Fire Fighter	- Brian Henrichs
Senior Fire Fighter	- Matt Nicholson
Fire Fighter	- Jason Kish

HOODLAND FIRE DISTRICT # 74
BUDGET COMMITTEE MEETING AGENDA
MAY 14, 2020
7:00 P.M.

To attend the meeting, please join via Zoom Meeting
<https://zoom.us/j/8113499270>

Meeting ID: 811 349 9270

Dial by your location
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)

- 1) CALL TO ORDER
 - 2) ROLL CALL
 - 3) PLEDGE OF ALLEGIANCE
 - 4) ELECTION OF BUDGET COMMITTEE OFFICERS
 - A. Chairperson
 - B. Secretary
 - 5) RECEIVE BUDGET MESSAGE
 - 6) REVIEW AND ACT ON THE BUDGET DOCUMENT
 - 7) DETERMINE THE NEXT STEP IN THE BUDGET PROCESS
 - A. Recess until Thursday May 28, 2020 at 7:00 PM if an additional meeting is needed.
 - B. Adopt the budget.
- Motion Made By: I _____ move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2020-2021 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$ _____ and we approve the attached 2020-2021 budget as submitted.
- 8) ADJOURN IF BUSINESS IS CONCLUDED

HOODLAND FIRE DISTRICT # 74
BUDGET COMMITTEE MEETING AGENDA

May 28, 2020

7:00 PM

To attend the meeting, please join via Zoom Meeting
<https://zoom.us/j/8113499270>

Meeting ID: 811 349 9270

Dial by your location
+1 408 638 0968 US (San Jose)
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- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ELECTION OF BUDGET COMMITTEE OFFICERS (Completed May 14, 2020)
 - A. Chairperson – Dwight Pallander
 - B. Secretary – Gretchen McAbery
- 5) RECEIVE BUDGET MESSAGE (Completed May 14, 2020)
- 6) REVIEW AND ACT ON THE BUDGET DOCUMENT
- 7) DETERMINE THE NEXT STEP IN THE BUDGET PROCESS
 - A. Recess until _____ if an additional meeting is needed.
 - B. Adopt the budget.

Motion Made By: I _____ move that the Hoodland Fire District No. 74 budget committee approve taxes for the 2020-2021 fiscal year at the permanent rate of \$2.6385 per \$1,000 of assessed value and \$0.25 per \$1,000 of assessed value for the local option tax for all funds to levy taxes. For operating purposes: for total expenditures not to exceed \$5,783,904 and we approve the attached 2020-2021 budget as submitted.

- 8) ADJOURN IF BUSINESS IS CONCLUDED

BUDGET MESSAGE



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067
hoodland@hoodlandfire.org
Phone 503-622-3256
Fax 503-622-3125

DATE: May 14, 2020
TO: Hoodland Fire District Budget Committee
FROM: Steve Abel, Budget Officer
SUBJECT: **Budget Message for Fiscal Year 2020-21**

This is a challenging year as it relates to the development and adoption of an operating budget for Hoodland Fire District. Expenditures have outpaced our revenues for the past few years, and to balance the budget for this upcoming fiscal year we will need to draw from our Reserve Funds. This is a very austere budget being presented.

As the Budget Committee is aware, Hoodland Fire District's last completed financial audit was for FY2015-16, so our budget assumptions for the past three fiscal years are based on unaudited numbers, but should be reasonably accurate. The audits for the previous years are being conducted, and updates are being presented to the Secretary of State.

Oregon Budget Law only allows us to increase Assessed Valuations by 3% per year, plus any new construction. Our personnel expense growth has outpaced our revenue growth percentages. Looking at adopted budgets, even as capital items were purchased, our budgeted contributions to reserve accounts has declined from \$178,000 in FY2017-18 to \$0 in the last 2 fiscal years; and have now started drawing funds for operational costs. In this upcoming year, we are unable to balance the budget without drawing again from Reserve Funds... in essence; we are using our savings for future needs to fund today's operations.

A major contributing factor is the increasing personnel costs. In May 2017, Hoodland Fire District moved to 24-hour career firefighter/paramedic staffing. From FY2016-17 [the FY before 24-hour staffing] to FY2019-20 our budgeted revenues [property taxes, levy taxes, SAFER grant funds] rose 32.67%, while our budgeted personnel costs rose 47.01%.¹ The percentage of total revenues to personnel costs rose from 75.05% to 83.16%. With this proposed budget, personnel costs are projected to be 78.29% of tax & grant revenues, even after reducing the number of staff from current 9 firefighters to 8 firefighters effective 7/1 through a retirement and to 7 firefighters effective 1/1/2021.

The overall effect to this current fiscal year is that we are now drawing down on our Unappropriated Ending Fund Balance and Contingency Fund, which will impact this budget for FY2020-21.

PERS and health insurance costs continue to rise at a rate faster than our revenue stream. Overtime compensation this fiscal year is anticipated to be \$150,000 over budget. In this upcoming budget we need to seriously address our expenditures. The Fire Board is planning a Strategic Planning process to address future financial and operational needs.

¹ FY2016-17 budgeted revenues were \$2,239,840; FY2019-20 budgeted revenues were \$2,971,671. FY2016-17 budgeted personnel costs were \$1,681,045; FY2019-20 budgeted personnel costs were \$2,471,369.

Staff is committed to reducing costs where we can. Major reductions are as follows:

Personnel Services [Package 1]

- Reducing the Overtime Budget to \$277,441 which is a \$123,000 reduction from this year's anticipated costs
- Decreasing the Volunteer Firefighter fees by 25%, but adding \$18,400 to Duty Chief coverage
- Eliminating our Student Firefighter Program completely and reducing Resident Volunteer stipends
- Exploring alternative Health Insurance options that may save an estimated \$40,000

Reserve Funds

- Building Reserve Fund- we need to repay \$60,000 in previous loans to operating costs; plus needing to borrow \$120,000 to balance the budget.² No contribution except for interest earned is planned.
- Apparatus Reserve Fund- No contributions except for interest earned is planned. This Fund is underfunded by at least \$800,000.
- Firefighting Equipment Services and Supplies Reserve Fund- No contributions except for interest earned is planned. We have upcoming needs for Defibrillators in FY21-22 and SCBA's in FY22-23. We will need an estimated \$63,000 in funding by FY2022-23, assuming no other capital equipment is needed.

Materials and Services

- Audit expenses are increasing due to 'catch-up' audits
- Firefighting tools & hose: cut 50% to \$5,000
- Training materials: cut 33% to \$2,000
- Incentives and Awards: cut 50% to \$4,000
- Annual picnic and Awards Banquet: cut 50% to \$7,000
- Mapping program: eliminated
- Firefighter Training: cut 40% and eliminating any special rescue operations, live fire training prop. Travel and per diem is cut 60%
- Vehicle Repair & Maintenance is increased due to changes in our current vendor

Other adjustments are made in each category. The budget balanced at this point, but many of the expense reductions are not sustainable.

Compounding our outlook, it appears that interest rates are dropping which affects our resources earned from our LGIP [Local Government Investment Pool] account, and as we are amid the Covid-19 pandemic, we are unsure of any effect on property tax collections this fiscal year.

A propose FY2020-21 budget follows for you review and consideration.

² The Fire Board authorized \$120,000 to transfer to 'Resources' at their Regular Board meeting on May 12, 2020. Since then we need to add \$18,000 to Professional Services to cover Medical Program Director costs, which now creates a resource deficit.

RESOURCES

RESOURCES

GENERAL FUND

Hoodland Fire District # 74

(Name of Municipal Corporation)

Fund	Historical Data				RESOURCES DESCRIPTION	Budget for Next Year			2020 - 2021 Adopted By Governing Body
	Un-Audited Actuals		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	2020 - 2021 Adopted By Governing Body	
	Second Preceding 17 18	First Preceding 18 19	This Year 19 20						
					Beginning Fund Balance:				
1	1,529,017	1,088,090	1,171,787		1. Available cash on hand (cash basis), or	976,702	976,702	976,702	1
2	566,706	527,225	119,525		2. Net working capital* (accrual basis) Govy Station remodel	0	0	0	2
3	44,597	105,390	40,000		3. Previously levied taxes estimated to be received	37,500	37,500	37,500	3
4	1,085	2,246	2,000		4. Interest (Clackamas Co. Tax Assessor)	1,000	1,000	1,000	4
5	30,000	15,000	15,000		5. Transferred in from Building Reserve	120,000	120,000	120,000	5
6					6. OTHER RESOURCES				6
7	24,020	34,151	24,500		7. Interest on LGIP Gen Fund (LGIP @ 1%)	10,000	10,000	10,000	7
8	28	55	10		8. Interest on Investments (savings @ 0.5%)	10	10	10	8
9					9.				9
10					10. Short Term Loan				10
11			250,000		11. Other Taxes Local Option Levy	256,900	256,900	256,900	11
12					12. Misc. Resources				12
13		120,783	119,604		13. Two Savings 1 reg & Cell Tower @ CCB	127,000	127,000	127,000	13
14					14. Misc. Resources(CPR / FA Fees)				14
15					15. Misc. Resources(Hood to Coast)				15
16					16. Misc. Resources(Cell phone Prmts)				16
17	83,120	120,278	32,550		17. Miscellaneous Resources Other all lines 12,14,15,16,17	32,550	32,550	32,550	17
18					18.				18
19	5,003	0	0		19. Sale of Assets				19
20	28,323	169,362	89,602		20. Grant FEMA SAFER 16 00663 2020 35%	19,100	19,100	19,100	20
21	0	0	1,500		21. Transportation/Out of District Response Revenue	500	500	500	21
22	3,977	4,227	3,500		22. Medical Supplies Reimbursement (AMR)	2,800	2,800	2,800	22
23					23.				23
24					24.				24
25					25.				25
26					26.				26
27					27.				27
28					28.				28
29	2,315,876	2,186,807	1,869,578		29. Total resources, except taxes to be levied	1,584,062	1,584,062	1,584,062	29
30			2,632,069		30. Taxes estimated to be received 3% increase	2,711,546	2,711,546	2,711,546	30
31	2,446,322	2,571,158			31. Taxes collected in year levied				31
32	4,762,198	4,757,965	4,501,647		32. TOTAL RESOURCES	4,295,608	4,295,608	4,295,608	32

*Includes Unappropriated Balance budgeted last year.

SUMMARIES

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND

(name of organizational unit - fund)

	Historical Data			RESOURCES DESCRIPTION	Budget for Next Year			2020 - 2021
	Un-Audited Actuals		Adopted Budget This Year 19 20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 17 18	First Preceding 18 19						
PERSONAL SERVICES								
1	2,074,364	2,337,051	2,471,369	1 Package # 1	2,338,408	2,338,408	2,338,408	1
2	0			2				2
3	2,074,364	2,337,051	2,471,369	3 TOTAL PERSONNEL SERVICES	2,338,408	2,338,408	2,338,408	3
				Total Full Time Equivalent (FTE) 12.75				
MATERIALS AND SERVICES								
4		295,854	356,320	4 Package # 2	389,900	389,900	389,900	4
5	17,631			5 Package # 4 from 17-18				5
6	6,135	25,165	24,100	6 Package # 5	12,300	12,300	12,300	6
7	20,236	6,309	7,000	7 Package # 6	4,000	4,000	4,000	7
8	38,114	15,718	34,400	8 Package # 7	11,300	11,300	11,300	8
9	86,014	38,609	42,000	9 Package # 8	43,000	43,000	43,000	9
10	6,021	80,867	106,153	10 Package # 9	115,000	115,000	115,000	10
11	44,634	2,779	4,000	11 Package # 10	4,000	4,000	4,000	11
12	17,475	41,665	57,600	12 Package # 11	50,100	50,100	50,100	12
13	11,116	15,547	37,680	13 Package # 12	38,000	38,000	38,000	13
14	16,413	12,677	21,500	14 Package # 13	16,600	16,600	16,600	14
15		14,920	19,000	15 Package # 14	12,000	12,000	12,000	15
16	334,791			16 Package #1 from 17-18				16
17	598,580	550,110	709,753	17 TOTAL MATERIALS AND SERVICES	696,200	696,200	696,200	17
CAPITAL OUTLAY								
18		202,059	160,525	18 Package # 4	21,000	21,000	21,000	18
19	87,185			19 Package #3 from 17-18				19
20	87,185	202,059	160,525	20 TOTAL CAPITAL OUTLAY	21,000	21,000	21,000	20
TRANSFERS TO OTHER FUNDS								
21	38,897	0	0	21 PKG #3 Apparatus Reserve	0	0	0	21
22	0	0	0	22 PKG #3 Building Reserve	60,000	60,000	60,000	22
23	73,535	(20,381)	0	23 PKG #3 Firefighting Equipment Services & Supplies Reserve	0	0	0	23
24	112,432	(20,381)	0	24 TOTAL TRANSFERS	60,000	60,000	60,000	24
25	212,939	188,154	200,000	25 OPERATING CONTINGENCY	200,000	200,000	200,000	25
26				26 ENDING BALANCE (Prior Years)				26
27	850,000	860,000	960,000	27 PKG #3 UNAPPROPRIATED ENDING FUND BALANCE	980,000	980,000	980,000	27
28	3,935,500	4,116,993	4,501,647	28 GENERAL FUND ACTIVITY TOTAL	4,295,608	4,295,608	4,295,608	28
RESERVE FUNDS								
29	1,405,305	1,398,235	1,175,036	29 UEFB Reserve Funds	1,158,296	1,158,296	1,158,296	29
30	109,346	35,381	225,000	30 Reserve Fund Expenditures	330,000	330,000	330,000	30
31	1,514,652	1,433,616	1,400,036	31 TOTAL RESERVES	1,488,296	1,488,296	1,488,296	31
BONDED DEBT								
32	0	0	0	32 BONDED DEBT	0	0	0	32
33	5,450,152	5,550,609	5,901,683	33 TOTAL ALL FUNDS	5,783,904	5,783,904	5,783,904	33

HISTORICAL DATA				BUDGET 2020 - 2021					
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
17	18	18	19	19	20				
Un-Audited Actuals				EXPENDITURES BY BUDGET CATEGORY					
2,074,364	2,337,051	2,471,369		PERSONAL SERVICES	2,338,408	2,338,408	2,338,408		
598,580	550,110	709,753		MATERIALS & SERVICES	696,200	696,200	696,200		
87,185	202,059	160,525		CAPITAL OUTLAY	21,000	21,000	21,000		
2,760,129	3,089,220	3,341,647		TOTAL EXPENDITURES	3,055,608	3,055,608	3,055,608		
	(20,381)	0		TOTAL TRANSFERS	60,000	60,000	60,000		
212,939	188,154	200,000		OPERATING CONTINGENCY	200,000	200,000	200,000		
212,939	188,154	200,000		TOTAL ALL OTHER EXPENDITURES AND REQUIREMENTS	200,000	200,000	200,000		
				TOTAL ALL OTHER UEFB					
850,000	860,000	960,000		U.E.F.B.	980,000	980,000	980,000		
3,823,068	4,116,993	4,501,647		TOTAL GENERAL FUND	4,295,608	4,295,608	4,295,608		

HISTORICAL DATA				BUDGET 2020 - 2021			
ACTUAL	ACTUAL	ADOPTED	NO.	EXPENDITURE	PROP. BY	APPR. BY	ADOPT. BY
17 18	18 19	19 20		DESCRIPTION	BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals			EXPENDITURES BY BUDGET PACKAGE				
2,074,364	2,337,051	2,471,369		PACKAGE # 1	2,338,408	2,338,408	2,338,408
334,791	295,854	356,320		PACKAGE # 2	389,900	389,900	389,900
1,175,371	1,027,773	1,160,000		PACKAGE # 3	1,240,000	1,240,000	1,240,000
87,185	202,059	160,525		PACKAGE # 4	21,000	21,000	21,000
17,631	25,165	24,100		PACKAGE # 5	12,300	12,300	12,300
6,135	6,309	7,000		PACKAGE # 6	4,000	4,000	4,000
20,236	15,718	34,400		PACKAGE # 7	11,300	11,300	11,300
38,114	38,609	42,000		PACKAGE # 8	43,000	43,000	43,000
86,014	80,867	106,153		PACKAGE # 9	115,000	115,000	115,000
6,021	2,779	4,000		PACKAGE # 10	4,000	4,000	4,000
44,634	41,665	57,600		PACKAGE # 11	50,100	50,100	50,100
17,475	15,547	37,680		PACKAGE # 12	38,000	38,000	38,000
11,116	12,677	21,500		PACKAGE # 13	16,600	16,600	16,600
16,413	14,920	19,000		PACKAGE # 14	12,000	12,000	12,000
3,935,500	4,116,993	4,501,647		TOTAL EXPENDITURES	4,295,608	4,295,608	4,295,608

A public meeting of the Hoodland Fire District #74 Board of Directors will be held on June 9, 2020 at 7:00 pm at 69634 E. Highway 26, Welches, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Hoodland Fire District #74 Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 69634 E. Highway 26, Welches, OR 97067, between the hours of 9:00 a.m. and 4:00 p.m. This budget is for an X annual ___ biennial budget period. This budget was prepared on a basis of accounting that is _X_ the same as ___ different than used the preceding year. If different, the major changes and their effect on the budget are:

Contact: Scott Kline, Deputy Chief

Telephone: 503-622-3256 Email: scottkline@hoodlandfire.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2018-19	This Year 2019-2020	Next Year 2020-21
Beginning Fund Balance/Net Working Capital	2,493,396	2,546,173	2,394,148
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	245,288	407,154	162,850
Federal, State & all Other Grants, Gifts, Allocations & Donations	696,587	209,127	19,100
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	178,000	0	60,000
All Other Resources Except Current Year Property Taxes	185,152	107,160	179,360
Current Year Property Taxes Estimated to be Received	0	2,632,069	2,968,446
Total Resources	3,798,423	5,901,683	5,783,904

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,870,033	2,471,369	2,338,408
Materials and Services	683,890	709,753	696,200
Capital Outlay	625,477	160,525	351,000
Debt Service	0	0	0
Interfund Transfers	178,000	0	60,000
Contingencies	250,000	200,000	200,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	2,237,250	2,360,036	2,138,296
Total Requirements	5,844,650	5,901,683	5,783,904

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Package 1			
FTE 13.5 70 part timers	1,809,400	2,471,369	2,338,408
Not Allocated to Organizational Unit or Program			
FTE	0	0	0
Total Requirements	1,809,400	2,471,369	2,338,408
Total FTE			13

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *			

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2018-19	This Year 2019-2020	Next Year 2020-21
Permanent Rate Levy (rate limit \$2.6385 per \$1,000)	2.6385	2.6385	2.6385
Local Option Levy	N/A	0.25	0.25
Levy For General Obligation Bonds	N/A	N/A	N/A

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	N/A	N/A
Other Bonds	N/A	N/A
Other Borrowings	N/A	N/A
Total	\$0	\$0

PERSONNEL

HISTORICAL DATA				BUDGET 2020 - 2021			
ACTUAL	ACTUAL	ADOPTED		EXPENDITURE	PROP. BY	APPR. BY	ADOPT. BY
17 18	18 19	19 20	NO.	DESCRIPTION	BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals		PACKAGE NUMBER 1 PERSONNEL SERVICES					
PERSONNEL SERVICES							
121,073	100,000	100,000	001	FIRE CHIEF T1&2	135,000	135,000	135,000
0			002	Support CHIEFs			
		62,388		1. Deputy Chief OPSRP	128,020	128,020	128,020
	0	115,274		2. Battalion Chief OPSRP	0	0	0
736,268	846,558	804,408	003	FIRE PROTECTION SPECIALISTS X 8/7	715,749	715,749	715,749
248,997	261,723	279,442		1. Tier 1 & 2	94,285	94,285	94,285
426,385	452,135	377,641		2. OPSRP	538,874	538,874	538,874
60,886	132,700	147,325		3. 16 SAFER OPSRP	82,590	82,590	82,590
53,656	55,748	57,370	004	FINANCIAL MANAGER - Tier 2	58,571	58,571	58,571
31,200	32,417	33,360	005	ADMINISTRATIVE ASSISTANT - OPSRP	34,058	34,058	34,058
48,535	68,326	75,200	006	VOLUNTEER NOMINAL FEES	55,600	55,600	55,600
	58,409	40,000		1. Volunteer Nominal Fees	30,000	30,000	30,000
	9,917	35,200		2. Resident Program, Govy Main 4	7,200	7,200	7,200
				3. Duty Officer Shifts	18,400	18,400	18,400
	442,329	247,319	007	OT COMP OFFICER PAY VAC CASH OUT	277,441	277,441	277,441
94,165	84,384	96,940		1. Tier 1 & 2	57,427	57,427	57,427
294,152	274,355	120,739		2. OPSRP	199,020	199,020	199,020
18,710	83,590	29,640		3. 16 SAFER OPSRP	20,994	20,994	20,994
655,199	778,906	954,050	008	EMPLOYEE BENEFITS	914,969	914,969	914,969
2,213	2,067	5,500		1. Chief's cell & LTD stipend	2,325	2,325	2,325
124,297	136,642	158,320		2. PERS Tier 1 & 2	126,453	126,453	126,453
				2-A. PERS Retiree T 1&2 19-20 costs	23,380	23,380	23,380
149,462	156,620	208,410		3. PERS OPSRP	258,625	258,625	258,625
284	40,201	49,215		3-A.PERS SAFER OPSRP	28,807	28,807	28,807
72,011	72,045	79,410		4. Workers Comp, Provident	70,000	70,000	70,000
1,292	1,315	2,200		5. WBF 2.2% on hours	2,200	2,200	2,200
16	192	400		5-A. 16 SAFER	400	400	400
80,189	96,481	101,280		6. FICA Costs	99,693	99,693	99,693
6,026	16,356	13,540		6-A. 16 SAFER FICA Costs	7,924	7,924	7,924
163,109	185,560	308,450		7. Health and Dental Ins	186,852	186,852	186,852
12,078	30,101			7-A. 16 SAFER Health and Dental Ins	17,796	17,796	17,796
13,665	12,518			8. Dental Ins			
901	1,733			8-A. 16 SAFER Dental Ins			
6,538	7,210	6,955		9. Life Ins, 125 HRA Plan fees	9,665	9,665	9,665
225	367	370		9-A. 16 SAFER Life Ins, 125 HRA Plan fees	445	445	445
22,893	19,498	20,000		10. LOSAP - Support Services	15,000	15,000	15,000
				11. HRA Plan	40,000	40,000	40,000
				12. HRA Savings for emergency	25,404	25,404	25,404
	12,767	22,000	009	WELLNESS/FITNESS PROGRAM	19,000	19,000	19,000
17,886	9,407	17,500		1. Medical physicals, tests	14,500	14,500	14,500
3,520	3,360	4,500		2. physical fitness - access	4,500	4,500	4,500
2,074,364	2,337,051	2,471,369		TOTAL PERSONNEL SERVICES	2,338,408	2,338,408	2,338,408
2,074,364	2,337,051	2,471,369		TOTAL EXPENDITURES	2,338,408	2,338,408	2,338,408

PERSONNEL REQUIREMENTS:

- 1 Fire Chief
- 1 Deputy Chief
- 1 Financial Manager
- 1 Administrative Assistant
- 8/7 Fire Protection Specialists
 - 3 3 Paid Lieutenants
 - 6 4 Fire Fighters, 2 SAFER Fire Fighters (6 months)

Included in this package are the costs required to employ the career personnel and operate the administrative function of the Fire District. Personnel costs are based on the current collective bargaining agreements and personal services contracts with administrative personnel.

The administrative assistant position continues to work 30 hours a week as needed to assist the administrative staff and in maintaining the NFIRS, EMS and training database records and other front office needs.

GOALS:

1. Provide appropriate and adequate staffing.
2. Provide leadership, administration, supervision, and accounting services.
3. Provide support services for District personnel and functions.

BUDGET PACKAGE NO. 1**20-21****PERSONNEL SERVICES**

LINES 001 thru 005

WAGES AND SALARY

\$1,126,998

The services of the Fire Chief, Deputy Chief, Financial Manager, Administrative Assistant and eight full time fire protection specialists must be able to provide at least the same level of services as in years past. The workload carried by all employees continues to increase as the volunteer population decreases. The Administrative Assistant position helps maintain the high level of fire protection service to the community. Seven of the eight staff have reached or will reach the top step salary we have two years for growth in firefighter salaries.

1.	Tier 1 and 2	\$152,856
2.	OPSRP	\$628,532
3.	OPSRP SAFER	\$ 82,590
4.	Fire Chief non PERS	\$100,000
5.	Other Chief's OPSRP	\$163,020

This is a decrease of \$46,431 from the 2019-20 Budget

LINE 006

ACCOUNTABLE EXPENSES AND NOMINAL FEES

\$55,600

Nominal fees for volunteers for training; attending classes and for going on calls. This is our second year of the student resident program.

1.	Volunteer Nominal Fees	\$30,000
2.	Residential Program, Govy	\$ 7,200
3.	Duty Officer Shifts	\$18,400

This is a decrease of \$19,600 from the 2019-20 Budget

LINE 007

OVERTIME

\$277,441

Pay for work over and above the regular work schedule. With the successful change to 24 hour coverage the dynamics of overtime has changed.

1.	Tier 1 and 2	\$ 57,427
2.	OPSRP	\$199,020
3.	OPSRP SAFER	\$ 20,994

This is an increase of \$30,122 from the 2019-20 Budget.

LINE 008

EMPLOYEE FRINGE BENEFITS

\$ 914,969

This category represents the fringe benefit and employer costs for the fire district, paid and support staff. Some of these are mandatory federal, state and local mandated taxes and fees, others are employee benefits that have been arrived at through the collective bargaining agreement. Our PERS costs are 36.5% for Tier 1 & 2 employees and 27.81% for OPSRP employees. Our health insurance costs are remaining the same with a switch to a higher out of pocket plan and an HRA program to help with the offset of costs to the employees.

1.	Chief's cell & LTD	\$ 2,325
2.	PERS Tier 1 & 2	\$126,453
	A. Retiree costs from 19-20	\$ 23,380
3.	PERS OPSRP	
	A. paid staff	\$250,282
	B. Support Staff	\$ 8,343

	C. SAFER	\$ 28,807
LINE 008	EMPLOYEE FRINGE BENEFITS	Continued
<hr/>		
4.	Workers Compensation: SDAO & Provident	
	A. paid staff	\$ 55,115
	B. Support Staff	\$ 8,768
	C. SAFER	\$ 6,117
5.	WBF 2.2% of hours worked	
	A. paid staff	\$ 1,625
	A-1. SAFER	\$ 400
	B. Support Staff	\$ 575
6.	HFD's FICA costs	
	A. paid staff	\$ 95,440
	A-1. SAFER	\$ 7,924
	B. Support Staff	\$ 4,253
7.	Health Insurance	\$186,852
	A. SAFER	\$ 17,796
8.	Dental Insurance	\$
	A. SAFER	\$
9.	Life, AD&D Insurance & 125 Plan Costs	
	A. paid staff	\$ 6,725
	A-1. SAFER	\$ 445
	B. Support Staff	\$ 2,940
10.	LOSAP support services	\$ 15,000
11.	HRA Plan	\$ 40,000
12.	HRA Savings for emergency	\$ 25,404

This is a decrease of \$39,081 from the 2019-2020 Budget.

LINE 009	WELLNESS AND FITNESS	\$19,000
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This package provides regular physical examinations, immunizations and respiratory health evaluations to our firefighters and support staff. Our firefighters are regularly evaluated in accordance with the national standard for physical fitness developed by the National Fire Protection Association. These services must be provided by an outside health professional and are costly.

1.	Medical Physicals & tests	
	A. paid staff	\$ 4,500
	B. Support Staff	\$10,000
2.	Physical Fitness	
	A. paid staff	\$ 4,000
	B. Support Staff	\$ 500

This is a decrease of \$3,000 from the 2019-20 Budget

OVERALL DECREASE OF \$132,961

MATERIALS
&
SERVICES

HISTORICAL DATA				BUDGET 2020 - 2021			
ACTUAL	ACTUAL	ADOPTED		EXPENDITURE	PROP. BY	APPR. BY	ADOPT. BY
17 18	18 19	19 20	NO.	DESCRIPTION	BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals		PACKAGE NUMBER 2 MATERIALS AND SERVICES					
MATERIALS AND SERVICES							
61,628	55,655	68,500	010	UTILITIES-propane, cell phn, elec, sewer, rags, mops, rugs, garbage, iPads	68,500	68,500	68,500
57,843	50,669	62,500		1. All 3 stations	62,500	62,500	62,500
716	1,419	1,900		2. Signal Light	1,900	1,900	1,900
3,069	3,567	4,100		3. 24/7 Domicile Rental utilities	4,100	4,100	4,100
0	1,785	1,000	011	ELECTION EXPENSES	1,000	1,000	1,000
32,071	34,454	40,600	012	INSURANCE; Assets & Liabilities	50,600	50,600	50,600
8,135	6,424	8,500	013	BOARD TUITION, FEES	5,000	5,000	5,000
4,570	4,321	5,000	014	COMPUTER PROGRAMS -new & updates	5,000	5,000	5,000
15,899	11,963	13,000	015	LOGISTICAL SUPPORT Coffee Tea meals	7,500	7,500	7,500
10,638	9,692	10,750		1. The three stations Staff	5,500	5,500	5,500
5,261	2,271	2,250		2. Rehabilitation, logistical support	2,000	2,000	2,000
1,836	0	3,000	016	MAINTENANCE SERVICES	3,000	3,000	3,000
1,836	0	3,000		1. Repair phone-computer-machines...	3,000	3,000	3,000
0				2. Repair alerting systems			
9,601	10,160	9,500	017	OFFICE SUPPLIES	8,250	8,250	8,250
8,255	10,090	8,750		1. Administrative	7,500	7,500	7,500
1,346	70	750		4. prevention	750	750	750
7,558	9,435	10,400	018	DUES, PUBLICATIONS	8,900	8,900	8,900
6,798	7,489	9,000		1. Chief's & department memberships	7,500	7,500	7,500
760	1,946	1,400		2. Prevention, Fire Marshal, Investigation	1,400	1,400	1,400
63,539	49,367	57,850	019	PROFESSIONAL SERVICES	78,750	78,750	78,750
10,078	6,276	14,000		1. Auditor	22,000	22,000	22,000
32,535	22,359	16,000		2. Attorney	16,000	16,000	16,000
1,131	1,000	1,500		3. Chaplain & Tip programs	1,500	1,500	1,500
1,072	3,455	4,000		4. Employee Assistance Program	2,000	2,000	2,000
3	27	50		5. LGIP Fees	50	50	50
12,555	4,155	8,000		6. Image Trend	8,000	8,000	8,000
4,468	10,804	12,000		7. Target Solutions	10,000	10,000	10,000
	866	1,200		8. Active 911	1,200	1,200	1,200
	0	1,100		9. CrewSense	0	0	0
1,697	425	0		10. HR Consultant	0	0	0
				11. Medical Director	18,000	18,000	18,000
125,935	107,394	133,070	020	CONTRACTUAL SERVICES	149,650	149,650	149,650
57,284	50,075	62,250		1. C-Com Dispatch fees	62,150	62,150	62,150
41,491	12,045	13,400		2. Copier lease & usage fees	15,750	15,750	15,750
	19,525	26,000		3. IT lease & usage fees	39,700	39,700	39,700
756	756	1,000		4. Security, alarm sys	1,750	1,750	1,750
4,158	4,314	4,740		5. Sleeper Rentals	4,900	4,900	4,900
0	0	3,000		6. EMS Services, Zoll	3,000	3,000	3,000
2,600	2,198	0		7. Communications C-800 Zone controller	0	0	0
0	3,008	5,000		8. SCBA	5,000	5,000	5,000
2,731	2,718	2,680		9. Personal Cell Phones	2,400	2,400	2,400
16,915	12,755	15,000		10. 24/7 Domicile Rental, repair, Insurance	15,000	15,000	15,000
2,611	3,088	2,000	021	ADVERTIZING AND PUBLISHING	1,000	1,000	1,000
2,413	2,890	1,750		1. Administrative	1,000	1,000	1,000
198	198	250		2. Prevention, Fire Marshal, Investigation	0	0	0
165	280	500	022	PRINTING	250	250	250
165	280	250		1. Administrative	250	250	250
0	0	250		2. Prevention, Fire Marshal, Investigation	0	0	0
917	1,528	2,400	023	POSTAGE	1,500	1,500	1,500
813	1,528	2,400		1. Administrative stamps packages ALL	1,500	1,500	1,500
32				2. SCBA			
11				3. Prevention, Fire Marshal, Investigation			
17				4. Firefighting			
0				5. EMS Services			
0				6. Uniforms			
44				7. Communications			
326	0	1,000	024	SECURITY IDENTIFICATION	1,000	1,000	1,000

				TOTAL MATERIALS			
334,791	295,854	356,320		AND SERVICES	389,900	389,900	389,900

334,791	295,854	356,320		TOTAL EXPENDITURES	389,900	389,900	389,900

BUDGET PACKAGE NO. 2	20-21	MATERIALS AND SERVICES
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LINE 010 UTILITIES \$68,500

This expense is for propane, district cell phones & iPad service fees, electricity, sewer and other utility costs. This reflects increases present and forecasted. Uniform cleaning has been moved to the Uniform package to better align costs by function.

- | | | |
|----|-------------------|----------|
| 1. | Regular Utilities | \$62,500 |
| 2. | Signal Light | \$ 1,900 |
| 3. | 24/7 Domicile | \$ 4,100 |

LINE 011 ELECTION EXPENSES \$1,000

The probable forecasted election expenses for this budget year.

LINE 012 INSURANCE \$50,600

The estimated cost of liability and asset insurance to cover the Districts real property.
This is an increase of \$10,000 from the 2019-20 Budget.

LINE 013 BOARD TUITION AND FEES \$5,000

This money is set aside for the educational conferences and training opportunities for the Board of Directors, and administrative personnel.

This is a decrease of \$3,500 from the 2019-20 Budget.

LINE 014 COMPUTER PROGRAMS \$5,000

For purchasing software and to upgrade the District's computers, iPads and smart phones as their service lives expire.

LINE 015 LOGISTICAL SUPPORT AND REFRESHMENTS \$7,500

Provides bottled water, coffee, tea, cocoa, condiments and hydration replacement for the members on emergency scenes.

- | | | | |
|----|-------------------------------------|----------|-------------------|
| 1. | The three stations | \$ 5,500 | coffee tea etc. |
| 2. | Rehabilitation & logistical support | \$ 2,000 | food water drinks |

This is a decrease of \$5,500 from the 2019-20 Budget.

LINE 016 MAINTENANCE SERVICES \$3,000

Services and materials used in the maintenance and repair of the office equipment including computers, telephone and station communication and alerting systems.

BUDGET PACKAGE NO. 2	20-21	MATERIALS AND SERVICES
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LINE 017 OFFICE SUPPLIES \$8,250

All of the materials (paper, pencils, notebooks and miscellaneous office supplies) used by the District for all its programs, including public meeting, office and administrative supply support.

- 1. Administration \$ 7,500
- 2. Prevention \$ 750

This is a decrease of \$1,250 from the 2019-20 Budget.

LINE 018 DUES, PUBLICATIONS, PERIODICALS \$8,900

The dues to professional organizations such as; the Oregon Fire District Directors Association, Oregon Fire Chiefs Association, NFPA, Special Districts and subscriptions to various trade magazines. The Metro Fire Marshals Association, Mt. Hood Fire Prevention Cooperative, Clackamas County Fire Investigation Team, Oregon Fire Educators Association, the International Association of Arson Investigators and the National Fire Prevention Association.

- 1. Chief's and Department memberships \$ 7,500
- 2. Prevention, Fire Marshal, Investigation \$ 1,400

This is a decrease of \$1,500 from the 2019-20 Budget.

LINE 019 PROFESSIONAL SERVICES \$78,750

For expert services such as consultants, attorneys, auditors, the Chaplain's program and the Trauma Intervention Program (TIP): (which helps to provide emotional and practical assistance to the victims of fire loss, injury and illness); LGIP service fees, Image Trend, Target Solutions, Active 911 and our medical director.

- 1. Auditor \$22,000
- 2. Attorney 16,000
- 3. Chaplain and TIP Programs 1,500
- 4. Employee Assistance Program 2,000
- 5. LGIP Service Fees 50
- 6. Image Trend-NFIRS records 8,000
- 7. Target Solution-training records 10,000
- 8. Active 9-1-1, notification system 1,200
- 9. Crew Sense, active scheduling 0
- 10. HR Matters 0
- 11. Medical Director 18,000

This is an increase of \$20,900 from the 2019-20 Budget.

LINE 020 CONTRACTUAL SERVICES \$149,650

This line identifies and includes all outside contract service vendors, who perform specialized work on administrative and operational programs in the District. All of these contracts have had Board approval, with many of them long term contracts

BUDGET PACKAGE NO. 2	20-21	MATERIALS AND SERVICES
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Services for which the Fire District pays other agencies:

1.	C-COM for Dispatching services	\$62,150
2.	Copy Machine Lease, service, supplies.	15,750
3.	IT service, supplies.	39,700
4.	Security Alarm monitoring fees	1,750
5.	Sleeper Rentals	4,900
6.	EMS –Zoll servicing	3,000
7.	Communication: C-800 Zone Controller	0
8.	SCBA-testing services	5,000
9.	Personal Cell Phones	2,400
10.	24/7 Rental & repair, insurance	15,000

This is an increase of \$16,580 from the 2019-20 Budget.

LINE 021	ADVERTISING AND PUBLISHING	\$1,000
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For the publishing of required public notices, advertisements: for purchasing new and the sale of used equipment and employment notices.

1.	Administrative	\$1,000
2.	Prevention, Fire Marshal, Investigation	\$

This is a decrease of \$1,000 from the 2019-20 Budget.

LINE 022	PRINTING	\$250
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The costs for the printing of various publications, manuals or brochures.

1.	Administrative	\$ 250
2.	Prevention, Fire Marshal, Investigation	\$

This is a decrease of \$250 from the 2019-20 Budget.

LINE 023	POSTAGE	\$1,500
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Postage for business correspondence, return packaging, equipment notices for all of Hoodland's mailing needs, etc.

This is a decrease of \$900 from the 2019-20 Budget.

LINE 024	SECURITY IDENTIFICATION	\$1,000
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To purchase materials for identification cards that meet federal security requirements for emergency responders. All members of Hoodland Fire District to be issued an ID card as to their affiliation with the Fire District.

TOTAL INCREASE OF \$33,580

HISTORICAL DATA				BUDGET 2020 - 2021			
ACTUAL	ACTUAL	ADOPTED	NO.	EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17 18	18 19	19 20			BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals		ACKAGE NUMBER 3 ADMINISTRATIVE AND GENERAL FUND TRANSFERS					
TRANSFERS TO OTHER FUNDS							
Reserve Funds							
38,897	0	0	025	APPARATUS	0	0	0
0	0	0	026	BUILDING	60,000	60,000	60,000
				FIREFIGHTING EQUIPMENT			
73,535	-20,381	0	027	SERVICES & SUPPLIES	0	0	0

TOTAL TRANSFERS TO							
112,432	(20,381)	0		RESERVE FUNDS	60,000	60,000	60,000

DISASTER FUND							
212,939	188,154	200,000	028	OPERATING CONTINGENCY	200,000	200,000	200,000

325,371	167,773	200,000		TOTAL EXPENDITURES	260,000	260,000	260,000
=====							
UNAPPROPRIATED ENDING							
850,000	860,000	960,000	029	FUND BALANCE	980,000	980,000	980,000

1,175,371	1,027,773	1,160,000		TOTAL	1,240,000	1,240,000	1,240,000
=====							

BUDGET PACKAGE NO. 3 20-21 ADMINISTRATIVE & GENERAL FUND TRANSFERS

These accounts are gathered within this budget package for the purpose of clarifying and explaining their function. These funds are to be set aside for special purpose categories. They consist of the following:

RESERVE FUNDS

Currently there are three Reserve Funds, they are: Apparatus, Building and Firefighting Equipment, Services and Supplies Reserve Funds. They each function as savings accounts for future capital equipment purchases such as:

Apparatus Reserve Fund – Hoodland Fire is not purchasing any new apparatus this year. Because of the high cost of apparatus this reserve fund remains as one of the fire district's most important priorities.

Building Reserve Fund - This money is set aside for building projects and facility improvement needs. These funds are reserved for future building construction projects. Due to financial hardship the Board has approved a loan of \$120,000 to the General Fund for the 20-21 Budget

Firefighting Equipment Services and Supplies Reserve Fund – This reserve fund is created to save funds to purchase expensive, non-disposable equipment, services and supplies that are difficult to fund within the annual budget. It includes hose, communications equipment, SCBA equipment and EMS equipment. The C-800 Digital Radio project is one expense

Disaster Fund Operating Contingency:

State budget law provides a means to provide an "emergency" or "rainy-day" fund to protect local governmental agencies. An amount approximately equal to 7.38% of taxes received or 4.66% of the overall budget is being set aside for these unforeseen events. This money is placed for use during the year for unexpected operating situations. Some examples would be a natural or manmade disaster or an unexpected major mechanical failure of equipment or facilities that insurance will not cover.

Un-appropriated Ending Fund Balance:

This money set aside to provide cash flow for the first five months of the forthcoming fiscal year. An amount approximately equal to 36.14% of taxes received or 22.81% of the overall budget is being set aside. Little tax revenue becomes available from Clackamas County until November each year, so in order to meet payroll, and continue operations, money is carried over each year, but is then replaced later in the year to maintain a balance for the subsequent year. This money may also be used during the year for disaster emergencies (ORS 294.455).

BUDGET PACKAGE NO. 3 20-21 ADMINISTRATIVE & GENERAL FUND TRANSFERS

LINE 025 APPARATUS RESERVE \$ 0

LINE 026 BUILDING RESERVE \$ 60,000

Hoodland Fire is repaying funds loaned from this account in the last three years.
This is an increase of \$60,000 from the 2019-20 Budget.

LINE 027 FIREFIGHTING EQUIPMENT, SERVICES & SUPPLIES RESERVE \$ 0

LINE 028 DISASTER FUND and OPERATING CONTINGENCY \$200,000

LINE 029 UN-APPROPRIATED ENDING FUND BALANCE \$980,000

This is an increase of \$20,000 from the 2019-20 Budget.

TOTAL INCREASE OF \$ 80,000

HISTORICAL DATA				BUDGET 2020 - 2021					
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20		BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 5 SUPPORT SERVICES					
MATERIALS & SERVICES									
039 INCENTIVES AWARDS/HONOR GUARD									
4,653		7,822		8,000		1. Incentives and awards	4,000	4,000	4,000
0		0		1,000		2. Honor Guard	0	0	0
0		175		250		3. Support Group	300	300	300
040 SPECIAL EVENT FUND									
1,432		4,243		2,000		1. Annual Picnic, HTC	1,000	1,000	1,000
11,169		12,136		12,000		2. Annual Awards Banquet	6,000	6,000	6,000
377		789		850		041 EXPLORER POST AND CLUB	1,000	1,000	1,000

TOTAL MATERIALS									
17,631		25,165		24,100		AND SERVICES	12,300	12,300	12,300

17,631		25,165		24,100		TOTAL EXPENDITURES	12,300	12,300	12,300
=====									

Our volunteer Members are one of our most essential and valuable resources. Although the membership has dwindled in quantity, (reflecting the national trend), the volunteer spirit is alive and thriving within Hoodland Fire District #74. Our current volunteer staff provides a full array of services to the community. They provide leadership, training, fire and emergency medical services, fire prevention, public education, hazardous material mitigation, special and technical rescue and other valuable community services.

LINE 039 INCENTIVES, AWARDS & HONOR GUARD \$4,300

The cost of providing awards for service, usually a nominal gift certificate at the awards banquet, recreational activities, attending volunteer conferences, historical records and other activities designed to support the volunteer organization and our support group. This year we are not able to support the Oregon State Fire Honor Guard.

- | | | |
|----|-----------------------|---------|
| 1. | Incentives and awards | \$4,000 |
| 2. | Honor Guard Expense | |
| 3. | Support Group | 300 |

This is a decrease of \$4,950 from the 2019-20 Budget.

LINE 040 SPECIAL EVENT FUND \$7,000

Support for the Hoodland Volunteer Firefighters Association and their functions such as the picnic, and our annual awards banquet.

- | | | |
|----|-----------------------|----------|
| 1. | Annual Picnic | \$ 1,000 |
| 2. | Annual Awards Banquet | \$ 6,000 |

This is a decrease of \$7,000 from the 2019-20 Budget.

LINE 041 EXPLORER POST AND CLUB \$1,000

The Fire District has sponsored and directed an Explorer Post since the early 1980's and in 2016-2017 started the middle school Club program. The District has benefitted many times as some Explorers have graduated from the Post up to full volunteers and even paid staff. This is a valuable program and truly addresses our future volunteers. This line item covers the costs to be associated with the Boy Scouts of America who provide the insurance and to provide equipment and clothing for the program.

This is an increase of \$150 from the 2019-20 Budget.

OVERALL DECREASE OF \$11,800

HISTORICAL DATA					BUDGET 2020 - 2021				
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20		NO.	BUD. OFCR.	BUD. COMM.
Un-Audited Actuals					PACKAGE NUMBER 6 PREVENTION				
MATERIALS & SERVICES									
680		395		1,000	042	TUITION AND FEES	1,000	1,000	1,000
1,947		2,907		1,500	043	TRAVEL AND PER DIEM	1,500	1,500	1,500
044 SUPPLIES									
1,008		472		1,500		1. Public education and information	1,500	1,500	1,500
2,500		2,535		3,000		2. Maps	0	0	0

TOTAL MATERIALS									
6,135		6,309		7,000		AND SERVICES	4,000	4,000	4,000

6,135		6,309		7,000		TOTAL EXPENDITURES	4,000	4,000	4,000
=====									

BUDGET PACKAGE NO. 6 20-21 FIRE PREVENTION AND EDUCATION

The Prevention and Education Package 6 provides for the Fire District's fire prevention division programs. The Fire Prevention Division's mission is to protect and preserve life and property through education, engineering, and enforcement.

Education opportunities include; school programs, public presentations, media events, and our annual open house. The Fire District also makes available smoke/CO alarms and bicycle safety helmets to our public.

Engineering activities include; pre-construction plans review, fire protection system review and fire code development. Enforcement activities include; commercial fire code inspections, open burning regulation enforcement, fire cause and origin investigation.

LINE 042 TUITION AND FEES \$1,000

This line item provides for fire district members that attend fire prevention and public education classes, seminars. These classes or seminars are used to issue state and national certifications or continuing education to maintain certifications

LINE 043 TRAVEL/PER DIEM \$1,500

This line item provides for fire district members that attend fire prevention and public education classes, seminars the funds for travel, overnight accommodations and meal expenses. Funds from this line item are used for fire district members that are actively engaged in fire investigations within Clackamas County or the State of Oregon as a member of the Fire Investigation Team. Additionally, funds would be used to provide meals to other members of cooperating agencies attending fire prevention, public education classes or assisting in complex fire investigations with the fire district.

LINE 044 SUPPLIES \$1,500

This line item is separated into two separate areas. First is Public Education and Information. This provides fire prevention supplies, handouts and brochures for public events and activity books for elementary school team teaching. Additionally funds are used to purchase equipment and supplies for fire investigation, plans review and code enforcement.

The second is mapping supplies which we are not funding this year

- 1. Public Education & Information \$1,500
- 2. Mapping equipment supplies

This is a decrease of \$3,000 from the 2019-20 Budget.

OVERALL DECREASE OF \$3,000

HISTORICAL DATA				BUDGET 2020 - 2021					
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20		BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 7 TRAINING					
MATERIALS & SERVICES									
045 TUITION AND FEES									
5,785		6,761		8,600		1. Firefighters & Support Staff	4,000	4,000	4,000
1,020		20		1,500		2. Special Rescue	0	0	0
117		543		300		3. CERT	300	300	300
046 TRAVEL AND PER DIEM									
6,409		5,636		5,000		1. Firefighters & Support Staff	2,000	2,000	2,000
185		0		300		2. Special Rescue	0	0	0
				1,700		3. Outside Instructor Reimbursement	1,500	1,500	1,500
1,936		832		2,500		047 BOOKS, LIBRARY, MANUALS	1,000	1,000	1,000
048 SUPPLIES									
4,246		1,484		2,500		1. Firefighters & Support Staff	2,500	2,500	2,500
538		442		2,500		2. Special Rescue	0	0	0
0		0		9,500		3. Fireblast Trailer Maintenance	0	0	0
TOTAL MATERIALS AND SERVICES							11,300	11,300	11,300
20,236		15,718		34,400		TOTAL EXPENDITURES	11,300	11,300	11,300

Firefighter training is the essence of this organization. DPSST, NFPA, OSHA as well as presidential directives have provided additional training requirements recently and these demands require more time and investment for our Fire District.

LINE 045 TUITION AND FEES \$ 4,300

Funds for tuition to various workshops, seminars, schools and classes in fire suppression, HAZ MAT, and rescue related subjects given around the state and the region. It is our desire to continue to, improve personal skill development and organizational growth through providing educational opportunities to all members. We are not funding the special rescue program this year.

1, Firefighters and Support Staff \$4,000
2. Special Rescue
3. CERT \$ 300

This is a decrease of \$6,100 from the 2019-20 Budget.

LINE 046 TRAVEL AND PER DIEM \$3,500

Provide travel and meals for volunteers and employees to attend classes. We are not funding the special rescue program this year.

1, Firefighters and Support Staff \$2,000
2. Special Rescue
3. Outside Instructor Reimbursement \$1,500

This is a decrease of \$3,500 from the 2019-20 Budget.

LINE 047 BOOKS, LIBRARY, MANUALS \$1,000

Videos, books, and manuals to build the Districts reference library to enhance instruction and to facilitate self-study. We must continue the weekly training, seminars, conferences, and workshops to meet the mandated training and maintain certifications.

This is a decrease of \$1,500 from the 2019-20 Budget.

LINE 048 SUPPLIES \$ 2,500

Hand out material, dry chemical and foam extinguishing agents, materials used to build and repair training props and other supplies used in training for all members of the department. Specialized training equipment and supplies such as smoke machine solution and maintenance. We are not funding the special rescue program or the Fire-Blast Trailer this year.

1, Firefighters and Support Staff \$2,500
2. Special Rescue
3. Fire-blast Trailer

This is a decrease of \$12,000 from the 2019-20 Budget.

OVERALL DECREASE OF \$23,100

HISTORICAL DATA					BUDGET 2020 - 2021				
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20		BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals		PACKAGE NUMBER 8 EMERGENCY MEDICAL SERVICES							
MATERIALS & SERVICES									
		4,517		5,000	049	TUITION AND FEES	5,000	5,000	5,000
8,719									
		2,263		3,000	050	TRAVEL AND PER DIEM	3,000	3,000	3,000
750									
1,078	836			2,500	051	BOOKS LIBRARY	2,500	2,500	2,500
23,707	23,402			24,000	052	SUPPLIES DISPOSABLE	25,000	25,000	25,000
3,258	4,529			4,000	053	EMS MAINTENANCE MATERIALS	4,000	4,000	4,000
602	3,062			3,500	054	DUES PUBLICATIONS - EMT RE-Cert	3,500	3,500	3,500
TOTAL MATERIALS									
38,114	38,609			42,000		AND SERVICES	43,000	43,000	43,000
38,114	38,609			42,000		TOTAL EXPENDITURES	43,000	43,000	43,000

The goals of the Emergency Medical Services budget requests are to:

1. Maintain adequate levels of EMS supplies.
2. Provide funding for maintenance and servicing of EMS equipment.
3. Maintain current funding for professional organization dues and periodical subscriptions.
4. Improve our ability to treat patients with cardiac problems.
5. Promote professional image and morale of all volunteers and staff.

LINE 049 TUITION AND FEES \$5,000

Costs associated with members, combat & support staff, attending EMT certification and re-certification classes and seminars. Included are funds for EMT training plus additional paramedic training.

LINE 050 TRAVEL & PER DIEM \$3,000

For lodging, travel and meals for members, combat & support staff, attending EMS classes.

LINE 051 EMS BOOKS, LIBRARY \$2,500

To provide new and continued EMS educational and resource materials.

LINE 052 SUPPLIES, DISPOSABLE \$25,000

This represents the annual cost of providing disposable supplies for our EMS operations. Due to the national production limits of some emergency medications, prices have increased though availability has decreased. Some Funding is included for disposable supplies for First Aid and CPR manikins.

This is an increase of \$1,000 from the 2019-20 Budget

LINE 053 MAINTENANCE MATERIALS \$4,000

This line item is for parts and materials to keep our medical equipment in operating condition. A certain amount of wear and tear occurs with use of this equipment.

LINE 054 DUES, PUBLICATIONS, EMT RE-CERT \$3,500

This item provides funding to re-certify (during odd-numbered years) our EMT'S and for dues for (2) two professional medical organizations.

OVERALL INCREASE OF \$1,000

HISTORICAL DATA				BUDGET 2020 - 2021						
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY	
17	18	18	19	19	20					NO.
Un-Audited Actuals				PACKAGE NUMBER 9 VEHICLE AND EQUIPMENT MAINTENANCE						
MATERIAL & SERVICES										
11,183		5,324		6,000		055	SUPPLIES-shop misc repair items	5,000	5,000	5,000
		1,915					1. Winter Operations`			
21,066		27,174		30,000		056	MOTOR FUELS, OILS, GREASE, LUBES	28,000	28,000	28,000
						057	MAINTENANCE			
53,765		46,454		66,753			1. Vehicle repair, annual PM's, pump testing	80,000	80,000	80,000
				400			2. CERT Trailer	0	0	0
				3,000		058	Winter Operations`	2,000	2,000	2,000

							TOTAL MATERIALS AND SERVICES	115,000	115,000	115,000
86,014		80,867		106,153			TOTAL EXPENDITURES	115,000	115,000	115,000
86,014		80,867		106,153				115,000	115,000	115,000

BUDGET PACKAGE NO. 9 20-21 VEHICLE & EQUIPMENT MAINTENANCE

The Vehicle Maintenance program assures that emergency equipment and apparatus is able to respond to and arrive at an emergency, and function properly.

This package represents an estimated cost of the upkeep of the District apparatus and equipment. It includes the basic requirements for fuel, oil, additives, electrical and mechanical parts, polishes, spray lubes, annual preventative maintenance, etc.

GOALS:

1. To keep the Districts vehicles, tools, breathing apparatus and other equipment in service and in emergency operation condition.
2. To test the performance of and document the condition of all the Districts pumping apparatus by conducting annual pump, ladder and hose tests; thus meeting the requirements of NFPA, OSHA and ISO

LINE 055 SUPPLIES SHOP MISC. REPAIR ITEMS \$5,000

Gases, shop towels, wipers, nuts, bolts, screws, heater, radiator hoses and miscellaneous minor repair parts.

This is a decrease of \$1,000 from the 2019-20 Budget

LINE 056 MOTOR FUELS, OILS, GREASE, LUBES \$28,000

For purchasing fuel for District vehicles, oils, grease and lubes for vehicles and shop.

This is a decrease of \$2,000 from the 2019-20 Budget

LINE 057 MAINTENANCE PUMP TESTING \$80,000

Annual preventative maintenance; repair of and parts for vehicles, tools and equipment and computer diagnostic system. This is to maintain a reasonable stock of maintenance and repair parts to keep the equipment in service.

1. All Maintenance \$80,000

This is an increase of \$12,847 from the 2019-20 Budget.

LINE 058 WINTER OPERATIONS \$2,000

Winter operations are tire chains new and repairs. New 19-20

This is a decrease of \$1,000 from the 2019-20 Budget

OVERALL INCREASE OF \$8,847

HISTORICAL DATA				BUDGET 2020 - 2021						
ACTUAL		ACTUAL		ADOPTED		NO.	EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20			BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 10 SCBA MAINTENANCE						
MATERIALS & SERVICES										
3,447		939		3,000	059	SUPPLIES/ FIT Testing	3,000		3,000	3,000
2,574		1,840		1,000	060	CONTRACTUAL SERVICES/ bottle testing	1,000		1,000	1,000

TOTAL MATERIALS										
6,021		2,779		4,000		AND SERVICES	4,000		4,000	4,000

6,021		2,779		4,000		TOTAL EXPENDITURES	4,000		4,000	4,000
=====										

The SCBA Maintenance program provides for federal and state testing to comply with OSHA and NIOSH requirements.

Annual testing includes:

1. Air compressor and storage tank maintenance.
2. SCBA bottle "Hydro" testing for integrity and composition of bottles
3. SCBA mask "FIT" testing to assure all personnel have correctly fitted and operational masks for firefighting.

LINE 059	SUPPLIES	\$3,000
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For replacement parts, tools and materials for maintenance and FIT testing of our SCBA masks. To purchase specialized batteries.

LINE 060	SCBA Calibration Testing	\$1,000
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Funds for required annual testing of all SCBA air bottles.

HISTORICAL DATA				BUDGET 2020 - 2021						
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE		PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20	NO.	DESCRIPTION	BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 11 FIREFIGHTING EQUIPMENT						
MATERIALS & SERVICES										
				061	SUPPLIES					
3,449		8,834		5,000	1. Expendable		5,000	5,000	5,000	
12,607		7,949		10,000	2. NON-Disposable		7,500	7,500	7,500	
		1,892		3,300	3. Electronic Devices		3,300	3,300	3,300	
1,250		233		2,000	062	MAINTENANCE - cleaning repair TO		2,000	2,000	2,000
					PROTECTIVE CLOTHING, STRUCTURAL AND WILDLAND					
22,029		18,010		32,000	063			27,000	27,000	27,000
					CONTRACTURAL - testing hose & ladders annually					
5,299		4,747		5,300	064			5,300	5,300	5,300

					TOTAL MATERIALS AND SERVICES					
44,634		41,665		57,600			50,100	50,100	50,100	
44,634		41,665		57,600			TOTAL EXPENDITURES	50,100	50,100	50,100

Firefighting equipment, hand tools and supplies are the basic components that keep the firefighter prepared and safe in the heat of all emergency operations.

GOAL:

1. To maintain the Fire Districts ability to deliver quality firefighting services safely to the public.

OBJECTIVES:

1. Maintain adequate supplies of foam, chemical extinguishers, hand tools, etc.
2. Maintain firefighting capabilities with the upgrade and replacement of fire equipment.

LINE 061	SUPPLIES	\$15,800
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Expendable supplies used in emergency operations such as flares, traffic cones, firefighting foam, fire extinguisher refills, expendable protective gear such as hoods, gloves and batteries with equipment and testing for the thermal imaging cameras, gas monitors and drone program.

- | | | |
|----|---------------------------------|----------|
| 1. | Expendable supplies | \$ 5,000 |
| 2. | NON-Disposable | \$ 7,500 |
| 3. | Electronics, TIC's Gas Monitors | \$ 3,300 |

This is a decrease of \$2,500 from the 2019-20 Budget

LINE 062	MAINTENANCE SERVICES	\$2,000
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For repair and cleaning of protective clothing.

LINE 063	PROTECTIVE CLOTHING	\$27,000
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Firefighter protective clothing, known as turnout gear, continues to be upgraded. This equipment has a life expectancy of about five years and the current inventory is constantly being re-plentished as it becomes out dated and worn beyond safety limits. Additionally, wild land firefighting protective clothing must also be updated.

This is a decrease of \$5,000 from the 2019-20 Budget

LINE 064	Hose and Ladder Certification	\$5,300
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For annual testing of hoses and ladders.

OVERALL DECREASE OF \$7,500

HISTORICAL DATA				BUDGET 2020 - 2021						
ACTUAL		ACTUAL		ADOPTED		NO.	EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20			BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 12 COMMUNICATIONS EQUIPMENT						
MATERIALS & SERVICES										
12,800		11,180		32,680	065	C-800 MEMBERSHIP FEE	36,000	36,000	36,000	
1,878		2,524		2,000	066	MAINTENANCE-radios pagers parts repair	2,000	2,000	2,000	
2,797		1,843		3,000	067	SATELLITE PHONES IPAD	0	0	0	

17,475		15,547		37,680		TOTAL MATERIALS AND SERVICES	38,000	38,000	38,000	
17,475		15,547		37,680		TOTAL EXPENDITURES	38,000	38,000	38,000	

Radio maintenance materials and services represent the funding required to maintain the pagers, mobiles, and portable radios.

The goals of this year's radio budget are to:

1. Maintain existing working radios.
2. Provide funding for maintenance supplies and materials.
3. Provide funding for an extended systematic radio program.
4. Replace Officer's and staff's radios with newer "all compatible" radios.
5. Become as current as possible with loaned 800 radios.

LINE 065	C-800 MEMBERSHIP FEE	\$36,000
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To fund the annual subscription fee for the 800 radio system.
This is an increase of \$3,320 from the 2019-20 Budget.

LINE 066	MAINTENANCE SERVICES	\$2,000
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Purchase parts for the service and repair of all radios and pagers and labor for the servicing and repair of the District radios.

LINE 067	SATELLITE PHONE	\$ 0
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We have cancelled the satellite phone program.
This is a decrease of \$3,000 from the 2019-20 Budget.

OVERALL INCREASE OF \$320

HISTORICAL DATA				BUDGET 2020 - 2021					
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20		BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals		PACKAGE NUMBER 13 FACILITIES MAINTENANCE							
MATERIALS & SERVICES									
4,352		2,659		8,900	068	SUPPLIES-Soap/tp/paper twls/Dishwasher rugs bath towels etc.	7,000	7,000	7,000
6,644					069	MAINTENANCE SERVICES- Hire electric plumbing etc.			
		4,205		5,000		1. Outside Maint	4,000	4,000	4,000
		5,344		7,000		2. Inside Maint	5,000	5,000	5,000
70		0		200	070	CHIMNEY BRUSH PROGRAM	200	200	200
50		469		400	071	ADDRESS MARKER PROGRAM	400	400	400

11,116		12,677		21,500		TOTAL MATERIALS AND SERVICES	16,600	16,600	16,600
11,116		12,677		21,500		TOTAL EXPENDITURES	16,600	16,600	16,600

The goals of this year's facilities maintenance budget requests are to provide funding for:

1. Basic station maintenance supplies.
2. Repair services, which must be hired out.
3. Monitoring of the station fire and burglar alarm systems.
4. The Chimney Brush Loaner and Address Marker placement programs

LINE 068	SUPPLIES	\$7,000
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To provide station supply items such as soaps, paper towels, toilet paper, dust rugs and mops, bath towels and cleaning supplies etc.

This is a decrease of \$1,900 from the 2019-20 Budget

LINE 069	MAINTENANCE SERVICES	\$9,000
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Repair service that must be hired out such as plumbing, electrical and telephone work, etc.

1. Outside Maintenance \$4,000
2. Inside Maintenance \$5,000

This is a decrease of \$3,000 from the 2019-20 Budget

LINE 070	CHIMNEY BRUSH LOANER PROGRAM	\$200
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Funds to purchase products to clean chimneys through our loaner program for the public.

LINE 071	ADDRESS MARKER	\$400
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Funds are to purchase products to make reflective public address markers and place them on their property.

OVERALL DECREASE OF \$4,900

HISTORICAL DATA				BUDGET 2020 - 2021						
ACTUAL		ACTUAL		ADOPTED		NO.	EXPENDITURE DESCRIPTION	PROP. BY	APPR. BY	ADOPT. BY
17	18	18	19	19	20			BUD. OFCR.	BUD. COMM.	GOV. BODY
Un-Audited Actuals				PACKAGE NUMBER 14 UNIFORMS						
MATERIALS & SERVICES										
14,797		13,765		15,000	072	NEW UNIFORMS	10,000		10,000	10,000
4,735		8,298								
10,062		5,002								
		465								
1,616		1,155		4,000	073	CLEANING, REPAIR, ALTERATIONS	2,000		2,000	2,000
TOTAL MATERIALS AND SERVICES										
16,413		14,920		19,000			12,000		12,000	12,000
16,413		14,920		19,000		TOTAL	12,000		12,000	12,000

The goal of this year's Uniform program is to outfit people in all grades of all uniforms.

LINE 072	UNIFORMS, NEW & REPAIR	\$10,000
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Uniforms are issued to members on an "as needed" basis, and for cleaning and replacement of class A and B uniforms. One dress uniform shirt is issued to a support staff upon his/her successful completion of one year of probation. This fund will provide and maintain shirts, pants, badges, and other uniform paraphernalia on a continuing basis.

This is a decrease of \$5,000 from the 2019-20 Budget.

LINE 073	MAINTENANCE SERVICES	\$2,000
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To repair, make alterations and cleaning for all uniforms for all employees and support staff.

This is a decrease of \$2,000 from the 2019-20 Budget.

OVERALL DECREASE OF \$7,000

CAPITAL OUTLAY

HISTORICAL DATA				BUDGET 2020 - 2021					
ACTUAL		ACTUAL		ADOPTED		EXPENDITURE DESCRIPTION	PROP. BY BUD. OFCR.	APPR. BY BUD. COMM.	ADOPT. BY GOV. BODY
17	18	18	19	19	20				
Un-Audited Actuals				PACKAGE NUMBER 4 CAPITAL OUTLAY					
MATERIALS & SERVICES									
4,754		6,342		6,000	030	OFFICE EQUIPMENT new computers	2,000	2,000	2,000
0		0		6,000	031	SPECIAL RESCUE	2,000	2,000	2,000
29,929		0		0	032	EMS SERVICES	0	0	0
9,756		10,080		10,000	033	FIREFIGHTING TOOLS HOSE ETC.	5,000	5,000	5,000
					034	STATION MAINTENANCE			
450		1,908		3,000		1. Replace Furniture	3,000	3,000	3,000
838		992		10,000		2. Replace appliances rehab building	5,000	5,000	5,000
41,458		182,261		119,525	035	GOVERNMENT CAMP STATION REMODEL	0	0	0
0		0		0	036	COMMUNICATIONS-800 System	0	0	0
0		476		2,000	037	SCBA EQUIPMENT	2,000	2,000	2,000
0		0		4,000	038	TRAINING	2,000	2,000	2,000

87,185		202,059		160,525		TOTAL MATERIALS AND SERVICES	21,000	21,000	21,000

87,185		202,059		160,525		TOTAL EXPENDITURES	21,000	21,000	21,000
=====									

This package lists the major purchases that we need for the upcoming year.

LINE 030	OFFICE EQUIPMENT	\$2,000
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To replace and upgrade office equipment and to purchase up to four computers.
This is a decrease of \$4,000 from the 2019-20 Budget.

LINE 031	SPECIAL RESCUE	\$2,000
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To purchase specialized training equipment, supplies and non-expendable equipment such as stretchers, backboards, personal protective equipment and other rescue gear.
This is a decrease of \$4,000 from the 2019-20 Budget.

LINE 032	EMS SERVICES	\$ 0
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No new purchases are needed this year.

LINE 033	FIREFIGHTING EQUIPMENT	\$5,000
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These are items such as hand tools, hose, nozzles and other power equipment that will normally last at least five years.
This is a decrease of \$5,000 from the 2019-20 Budget.

LINE 034	STATION MAINTENANCE	\$8,000
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To purchase replacement furniture and furnishings for our stations and for purchase appliances or to repair, remodel sections of each station.

- | | | |
|----|---------------------------|----------|
| 1. | Furniture and furnishings | \$ 3,000 |
| 2. | Appliances or Remodel | \$ 5,000 |

This is a decrease of \$5,000 from the 2019-20 Budget.

LINE 035	GOVERNMENT CAMP STATION REMODEL	\$ 0
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The Clackamas County Development Agency, the Urban Renewal Agency of Clackamas County, Oregon distributed funds from the Government Camp TIF to Hoodland Fire to Remodel the Government Camp Station.

This is a decrease of \$119,525 from the 2019-20 Budget.

LINE 036	COMMUNICATIONS	\$ 0
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No new purchases are needed this year.

LINE 037	SCBA EQUIPMENT	\$2,000
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For purchasing needed SCBA items, bottles masks etc.

BUDGET PACKAGE NO. 4

20-21

CAPITAL OUTLAY

LINE 038 TRAINING EQUIPMENT

\$2,000

These funds will be used to replace the material each time training is done on forcible entry.

This is a decrease of \$2,000 from the 2019-20 Budget.

OVERALL DECREASE OF \$139,525

RESERVE ACCOUNTS

**FORM
LB-11**

This fund is authorized and established by resolution number 2012-03 of June 12, 2012

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year 2022

Specific purposes:

To purchase fire apparatus.

APPARATUS RESERVE

Fund

Hoodland Fire District # 74

17	Historical Data			Adopted Budget This Year 19 20	DESCRIPTION	Budget for Next Year			2020 - 2021 Adopted By Governing Body
	Un-Audited Actuals		Proposed By Budget Officer			Approved By Budget Committee	2020 - 2021 Adopted By Governing Body		
	Second Preceding 17 18	First Preceding 18 19							
1	184,827	227,262	211,568	21,589	RESOURCES	21,589	237,740	237,740	1
2					1. Cash on hand* (cash basis)				2
3					2. Working Capital* (accrual basis)				3
4	3,539	5,895	4,300	4,300	3. Previously levied taxes estimated to be received				4
5					4. Interest on LGIP Gen Fund (LGIP @ 1.25%)	2,000	2,000	2,000	5
6	100,000	0	0	0	5. Transferred from other funds Building Reserve				6
7					6. General Fund				7
8					7. Sale of Apparatus				8
9					8				9
10	0	0	0	0	9. Total resources, except taxes to be levied	0	0	0	10
11					10. Taxes necessary to balance				11
					11. Taxes collected in year levied				
12	288,366	233,157	215,868	215,868	12. TOTAL RESOURCES	239,740	239,740	239,740	12
					REQUIREMENTS				
1	51,000	0	0	0	1. new 2540 utility PU 17-18	0	0	0	1
2	0	0	0	0	2-New Brush vehicles 16-17	0	0	0	2
3	10,104	0	0	0	3. covered Trailer for ATV 17-18	0	0	0	3
4	0	0	0	0	4.	0	0	0	4
5					5.	0	0	0	5
6					6.	0	0	0	6
7					7.	0	0	0	7
8					8.				8
9					9.				9
10					10.				10
11					11.				11
12					12.				12
13					13.				13
14					14.				14
15					15.				15
16	227,262	233,157	215,868	215,868	16. RESERVED FOR FUTURE EXPENDITURE	239,740	239,740	239,740	16
17	288,366	233,157	215,868	215,868	17. TOTAL REQUIREMENTS	239,740	239,740	239,740	17

*Includes Unappropriated Balance budgeted last year.

**FORM
LB-11**

This fund is authorized and established by resolution number 2012-03 of June 12, 2012

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year 2022

Specific purposes:

To make improvements to our three stations and grounds.

BUILDING RESERVE

Fund

Hoodland Fire District # 74

	Historical Data			Adopted Budget This Year 19 20	DESCRIPTION	Budget for Next Year			2020 - 2021 Adopted By Governing Body	
	Un-Audited Actuals		Proposed By Budget Officer			Approved By Budget Committee	2020 - 2021 Adopted By Governing Body			
	Second Preceding 17 18	First Preceding 18 19								
1	865,230	835,945	836,618	843,756	1. Cash on hand* (cash basis) or			843,756	1	
2					2. Working Capital* (accrual basis)				2	
3					3. Previously levied taxes estimated to be received				3	
4	14,492	21,415	15,600	6,000	4. Interest on LGIP Gen Fund (LGIP @ 1.75%)		6,000	6,000	6,000	4
5					5. Transferred IN from other funds					5
6		0	0	60,000	6. General Fund		60,000	60,000	60,000	6
7					7. Sale of Equipment					7
8					8					8
9					9. Total resources, except taxes to be levied					9
10	0	0	0	0	10. Taxes necessary to balance		0	0	0	10
11					11. Taxes collected in year levied					11
12	879,722	857,360	852,218	909,756	TOTAL RESOURCES		909,756	909,756	909,756	12
1	30,000	0	0		REQUIREMENTS					
2	0	15,000	0		1. Transfer funds to Package 1 to support 24/7 domicile 17-18		0	0	0	1
3			15,000		2. Transfer funds to Package 2 to support 24/7 domicile 18-19		0	0	0	2
4					3. Transfer funds Package 2 support 24/7 domicile 19-20		0	0	0	3
5	0	0	0		4. Borrow funds to General Fund Personnel Serv 20 - 21		120,000	120,000	120,000	4
6		0	0		5.		0	0	0	5
7	13,777	0	0		6.					6
8					7.					7
9					8.					8
10					9.					9
11					10.					10
12					11.					11
13					12.					12
14					13.					13
15					14.					14
16	835,945	842,360	837,218	789,756	RESERVED FOR FUTURE EXPENDITURE		789,756	789,756	789,756	15
17	879,722	857,360	852,218	909,756	TOTAL REQUIREMENTS		909,756	909,756	909,756	16

*Includes Unappropriated Balance budgeted last year.

**FORM
LB-11**

This fund is authorized and established by resolution number 2012-03 of June 12, 2012

**RESERVE FUND
RESOURCES AND REQUIREMENTS
FIREFIGHTING EQUIPMENT,
SERVICES and SUPPLIES**

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year 2022

Hoodland Fire District # 74

Specific purposes:
To purchase firefighting equipment, services and supplies.

	Historical Data				DESCRIPTION	Budget for Next Year			2020 - 2021 Adopted By Governing Body
	Un-Audited Actuals		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	2020 - 2021 Adopted By Governing Body	
	Second Preceding 17 18	First Preceding 18 19	This Year 19 20						
1	263,562	342,099	326,200		RESOURCES	335,950	335,950	335,950	1
2					1. Cash on hand* (cash basis) or				2
3					2. Working Capital* (accrual basis)				3
4	5,002	1,000	5,750		3. Previously levied taxes estimated to be received				4
5					4. Interest on LGIP Gen Fund (LGIP @ 1.75%)	2,850	2,850	2,850	5
6	78,000	0	0		5. Transferred IN from other funds	0	0	0	6
7					6. General Fund				7
8					7. Sale of Equipment				8
9					8				9
10	0	0	0		9. Total resources, except taxes to be levied	0	0	0	10
11					10. Taxes necessary to balance				11
12	346,564	343,099	331,950		11. Taxes collected in year levied				12
					TOTAL RESOURCES	338,800	338,800	338,800	
					REQUIREMENTS				
1	0	0	40,000		1. Firefighting Equipment services	40,000	40,000	40,000	1
2	0	0	40,000		2. EMS Equipment services	40,000	40,000	40,000	2
3	0	0	40,000		3. Communication Equipment services	40,000	40,000	40,000	3
4	0	0	40,000		4. SCBA Equipment services	40,000	40,000	40,000	4
5	0	0	50,000		5. C-800 coms & fees 19-20, 20-21	50,000	50,000	50,000	5
6					6.				6
7					7.				7
8		20,381	0		8. FFES-Snorkels-Snow access				8
9	4,465				9.				9
10					10.				10
11					11.				11
12					12.				12
13					13.				13
14					14.				14
15					15.				15
16	342,099	322,718	121,950		RESERVED FOR FUTURE EXPENDITURE	128,800	128,800	128,800	16
17	346,564	343,099	331,950		TOTAL REQUIREMENTS	338,800	338,800	338,800	17

*Includes Unappropriated Balance budgeted last year.



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

69634 E. Hwy 26 • Welches, Oregon 97067

hoodland@hoodlandfire.org

Phone 503-622-3256

Fax 503-622-3125

RESOLUTION NUMBER 2020 – 03

ADOPTING THE 2020-2021 BUDGET,
IMPOSING THE TAX
AND CATEGORIZING THE TAX

RESOLUTION NUMBER 2020-03

ADOPTED: June 9, 2020

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Hoodland Fire District #74 hereby adopts the budget for the fiscal year 2020-2021 in the total of **\$5,783,904.00**. This budget is now on file at the fire district office, 69634 E Highway 26, Welches, OR 97067.

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2020-2021 upon the assessed value of all taxable property within the district:

At the rate of \$2.6385 per \$1,000 of assessed value for permanent rate tax;

At the rate of \$0.25 per \$1,000 of assessed value for local option tax.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

General Government Limitation

Permanent Rate Tax	\$2.6385 / \$1,000
Local Option Tax	\$0.2500 / \$1,000

The above resolution statements were approved and declared adopted by a majority unanimous vote of the Board of Directors of Hoodland Fire District No. 74 on this 9th day of June 2020.

Shirley A. Dueber
Chairperson, Board of Directors
Hoodland Fire District No. 74



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HOODLAND FIRE DISTRICT #74

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RESOLUTION NUMBER 2020-04

RESOLUTION MAKING APPROPRIATIONS FOR THE 2020-2021 BUDGET

RESOLUTION NUMBER 2020-04
ADOPTED: June 9, 2020

BE IT RESOLVED by the Board of Directors of the Hoodland Fire District No. 74 that the amounts for the fiscal year beginning July 1, 2020 and for the purposes shown below are hereby appropriated:

GENERAL FUND	
Personal Services	2,338,408
Materials and Services	696,200
Capital Outlay	21,000
Transfer to Reserve Funds	60,000
Operating Contingency	200,000
FUND TOTAL	3,315,608

APPARATUS RESERVE FUND	
Capital Outlay	0
FUND TOTAL	0

BUILDING RESERVE FUND	
Capital Outlay	120,000
FUND TOTAL	120,000


FIREFIGHTING EQUIPMENT, SERVICES and SUPPLIES RESERVE FUND	
Capital Outlay	210,000
FUND TOTAL	210,000

TOTAL APPROPRIATIONS ALL FUNDS ... \$3,645,608

**TOTAL UN-APPROPRIATED and
RESERVE AMOUNTS, ALL FUNDS \$2,138,296**

TOTAL ADOPTED BUDGET \$5,783,904

The above resolution statement was approved and declared adopted by a majority unanimous vote of the Board of Directors of the Hoodland Fire District No. 74 on this 9th day of June, 2020.


Shirley A. Dueber
Chairperson, Board of Directors
Hoodland Fire District No. 74



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RESOLUTION NUMBER 2020-05

RESOLUTION ACCEPTING 2019 VFA GRANTS FUNDS AND TRANSFERRING FUNDS WITHIN THE 2019-2020 OPERATING BUDGET

*Adopted
6/23/2020*

RESOLUTION NUMBER 2020 –05
ADOPTED: June 23, 2020

WHEREAS, HOODLAND FIRE DISTRICT NO. 74 IS ACCEPTING THE VFA GRANT FUNDS AND THEN TRANSFERRING THE MONIES FROM ONE BUDGET CATEGORY TO ANOTHER;

AND WHEREAS, the Board of Directors accepts these grant funds into Revenue Miscellaneous;

AND WHEREAS, the Board of Directors finds a need to transfer amounts from the general fund revenue miscellaneous to the firefighting equipment package for the purpose of covering grant related expenses;

BE IT RESOLVED, by the Board of Directors of Hoodland Fire District No. 74 that the following budgetary transfers in the total amount of \$9,123.91 are hereby authorized:

DISBURSEMENT OF FUNDS AS FOLLOWS

From Package #	Dollar Amount	To Package #	Dollar Amounts
Revenue Miscellaneous	\$9,123.91	11-061-2	(\$9,123.91)
TOTALS	\$9,123.91		(\$9,123.91)

ADOPTED by a majority (unanimous) vote of the Board of Directors of the Hoodland Fire District No. 74, a quorum being present this 23rd day of June 2020.

Shirley L. Decker

Chairperson, Board of Directors
Hoodland Fire District No. 74

Attest: _____
Secretary-Treasurer



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HOODLAND FIRE DISTRICT #74

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RESOLUTION NUMBER 2020-06

RESOLUTION TRANSFERRING FUNDS WITHIN THE 2019-2020 OPERATING BUDGET

*Adopted
6-23-2020*

RESOLUTION NUMBER 2020 –06

ADOPTED: June 23, 2020

WHEREAS, ORS 294.450 PERMITS THE TRANSFER OF MONIES FROM ONE BUDGET CATEGORY TO ANOTHER;

AND WHEREAS, the Board of Directors finds a need to transfer amounts from the Building Reserve to the Capitol Outlay for the purpose of covering the Government Camp Roof repair expenses;

BE IT RESOLVED, by the Board of Directors of Hoodland Fire District No. 74 that the following budgetary transfers in the total amount of \$10,000.00 are hereby authorized:

DISBURSEMENT OF FUNDS AS FOLLOWS

From Package #	Dollar Amount	To Package #	Dollar Amounts
Building Reserve	\$10,000.00	4-035	(\$10,000.00)
TOTALS	\$10,000.00		(\$10,000.00)

ADOPTED by a majority unanimous vote of the Board of Directors of the Hoodland Fire District No. 74, a quorum being present this 23rd day of June 2020.

Shirley A. Welches

Chairperson, Board of Directors
Hoodland Fire District No. 74

Attest: *[Signature]*

Secretary-Treasurer



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RESOLUTION NUMBER 2020-07

RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET 2019-2020 GENERAL FUND

RESOLUTION NUMBER 2020 -07
ADOPTED: June 23, 2020

*6/23/2020
Signed*

WHEREAS, ORS 294.471(3) PERMITS THE APPROVAL OF A SUPPLEMENTAL BUDGET OF LESS THAN 10 PERCENT;

AND WHEREAS, the Board of Directors finds a need to increase the resources in the General Fund line item Net Working Capital Govy (Government Camp) Station Remodel from the \$119,525 budgeted due to increased funds available from the 2018-2019 Budget;

AND WHEREAS, the Board of Directors finds a need to increase the expenditures in Capital Outlay of Government Camp Station Remodel from the \$119,525 budgeted due to construction costs;

BE IT RESOLVED, by the Board of Directors of Hoodland Fire District No. 74 that the following budgetary changes in the amount of \$234,008 are hereby authorized:

ADJUSTMENT OF FUNDS AS FOLLOWS

Resource	Dollar Amount	Expenditure	Dollar Amounts
Net Working Capital Govy Station Remodel	\$ 353,533.00	Capital Outlay of Government Camp Station Remodel, 4-035	\$ 353,533.00
Revised Total Fund Resources	\$6,135,691.00	Revised Total Fund Requirements	\$6,135,691.00

ADOPTED by a majority (unanimous) vote of the Board of Directors of the Hoodland Fire District No. 74, a quorum being present this 23rd day of June 2020.

Suzanne K. Decker

Chairperson, Board of Directors
Hoodland Fire District No. 74

Attest: *[Signature]*

Secretary-Treasurer



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RESOLUTION NO. 2020-08

RESOLUTION TRANSFERRING FUNDS WITHIN THE 2019-2020 OPERATING BUDGET

RESOLUTION NUMBER 2020 –08
ADOPTED: June 27, 2020

WHEREAS, ORS 294.463 PERMITS THE TRANSFER OF MONIES FROM ONE BUDGET CATEGORY TO ANOTHER;

WHEREAS, the Board of Directors finds a need to transfer amounts in the general fund Operating Contingency to Personnel Services for the purpose of covering unforeseen expenses resulting from not receiving reimbursement from the Oregon Incident Management Team costs;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby authorizes the following budgetary appropriation transfer in the total amount of \$11,000.00:

DISBURSEMENT OF FUNDS AS FOLLOWS


From Package #	Dollar Amount	To Package #	Dollar Amounts
003-028 Contingency	(\$11,000.00)	1-003-2-A	\$1,574.35
		1-007-1-A	1,183.68
		1-007-2-A	6,996.28
		1-007-3-A	982.08
		1-007-3	263.61
TOTALS	(\$11,000.00)		\$11,000.00

This resolution is ADOPTED by a majority/unanimous vote of the Board of Directors of Hoodland Fire District No. 74 at a meeting held on this 27th day of June, 2020, a quorum being present.



Chairperson, Board of Directors

ATTEST:



Vice-Chairperson
Secretary - Treasurer