

HOODLAND FIRE DISTRICT # 74
BOARD OF DIRECTORS
STRATEGIC PLANNING MINUTES
JUNE 27, 2020

Those Present: Board Members: Shirley Dueber, Mary Ellen Fitzgerald, and Cliff Fortune. Staff: Steve Abel; Interim Fire Chief, Carol Norgard; Financial Manager, DC Scott Kline, BC Pat McAbery, BC Linn Norgard, Lt. Eric Macy, Lt. Andy Figini, SFF Brian Henrichs, FF Jason Kish, FF Dana Waldron, FF Dmitriy Tsygipalo, Gretchen McAbery, and Sally Chester.

1. Call to Order: By Shirley Dueber at 8:35 AM.

2. Pledge of Allegiance: Led by Carol Norgard.

3. New Business:

A. Resolution # 2020-08: Resolution Transferring Funds Within the 2019-2020 Operating Budget.

i. In preparing the last payroll for this Fiscal Year, we will overspend the Personnel Services Budget [Package 1] by approximately \$11,000. This is due to our participation in a State Incident Management Team in which we have not yet been reimbursed. This is a housekeeping measure with the intent of keeping our budget within appropriated funds.

MOTION MADE: By Mary Ellen Fitzgerald to accept Resolution # 2020-08: Resolution Transferring Funds Within the 2019-2020 Operating Budget.

2ND: By Cliff Fortune.

DISCUSSION: We expect to receive the reimbursement funds from the State in FY 2020-2021.

VOTE: Passed Unanimously.

5. Strategic Planning Workshop.

A. Reviewed answers to surveys sent out to all members.

B. Discuss expectations of the Community, Volunteers, and Career Staff and identify critical issues that need to be addressed in the Strategic Plan.

5. Strategic Planning Workshop Continued.

C. Board Members, Staff, and Volunteers divided into small groups to discuss Challenges, Opportunities, Weaknesses, and Strengths.

D. Establish Goals, Objectives, Tasks, Timelines, and Responsible Parties relating to identified issues that need to be addressed in the Strategic Plan.

6. Adjournment.

ADJOURNMENT: Meeting adjourned by Shirley Dueber at 4:15 PM.

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant