

HOODLAND FIRE DISTRICT #74
SPECIAL BOARD MEETING MINUTES
MAY 23, 2023

Board Members: Nora Gambée, Shirley Dueber, and Cliff Fortune. [Jacob Rackley (Absent) and Mary Ellen Fitzgerald (Absent)]. Three voting members in attendance.

Staff: Jim Price; Fire Chief and Kelli Ewing; Office Administrator.

Guests: John Drake.

1. Call to Order: By Cliff Fortune at 6:30 PM

2. Roll Call

3. Pledge of Allegiance: Led by John Drake

4. Persons to be Heard. None

5. Unfinished Business. None

6. New Business.

A. Review submitted proposals to provide neighborhood chipping services.

i. Request for Proposals (RFP) To Provide Neighborhood Chipping was advertised and direct mailed out to local vendors. It was open for about three weeks and we received two proposals.

ii. Proposal #1 Down to Earth Tree Care: Very detailed and professional proposal. Comes highly recommended and has good references. Proposal costs are broken down, but adding it up it would be \$4,500.00/day + \$150/load for disposal. Estimate of costs would be over \$15,000.00+ for the three days of chipping.

iii. Proposal #2 Simon's Tree Service: Proposal was bare bones and to the point. Comes highly recommended, has good references, and a good reputation in the community. Proposal costs were a flat \$4,000.00/day. Costs would be \$12,000.00 for the three days of chipping. Simon is local and familiar with the area.

iv. The project was budgeted at \$15,000.00. Simon's Tree Service is the only one that would come in under the amount budgeted.

- v. The original plan was to do centralized piles for neighborhoods however, there were concerns brought up that it would be difficult for community members to haul debris. So now we are doing point of service chipping. Having someone familiar with the area is going to be key in dealing with all the logistics.

MOTION MADE: By Nora Gambée to accept Simon's Tree Service proposal to provide Neighborhood Chipping Services.

2ND: By Shirley Dueber.

DISCUSSION: None.

VOTE: Motion Passed. 3 Ayes [2 Absent]. Shirley Dueber (Aye), Nora Gambée (Aye), and Cliff Fortune (Aye) [Mary Ellen Fitzgerald (Absent) and Jacob Rackley (Absent)]

B. Update: Paid Leave Oregon MOU was signed with the Union.

7. Executive Session. None

8. Other New Business. None

9. Adjournment by Cliff Fortune at 6:41 PM

Respectfully Submitted,

Kelli Ewing

Kelli Ewing, Office Administrator